

Collective Bargaining Agreement

Between

City of Stamford

and

Stamford Municipal Supervisory Employees Union
Local #2657 of
Council #4 of the American Federation of State, County and
Municipal Employees, AFL-CIO

Effective July 1, 2011 ~ June 30, 2014

AGREEMENT made by and between the City of Stamford (hereinafter referred to as the City) and the American Federation of State, County and Municipal Employees Local 2657 (hereinafter referred to as the Union).

WITNESSETH

That in order to increase general efficiency and maintain the existing harmonious relationship between the City and its Supervisors, it is hereby agreed as follows:

ARTICLE I
RECOGNITION

SECTION 1.0

The City hereby recognizes the Union as the sole and exclusive bargaining agent with respect to wages, hours and conditions of employment of all Supervisors as certified by the Board of Labor Relations in Decision No. 1748-A dated July 24, 1979, and as modified by Decision No. 3037 dated September 2, 1992.

ARTICLE II
UNION SECURITY

SECTION 2.0

The Employer agrees to deduct, from the pay of all existing and new employees (hired after the execution date) covered by this Agreement, who authorize such deductions from their wages, such membership dues as may be fixed by the Union. Employees electing not to be members of the Union shall pay as a condition of continued employment a service fee to the Union, which shall always be equal to the current rate of dues and initiation fees uniformly required of its members. Such deductions shall continue for the duration of this Agreement or by any extension thereof.

SECTION 2.1

All membership dues and service fees shall be deducted weekly and shall be deposited in the Union's designated account. A list of employees from whose wages such deductions have been made will be provided to the Union, upon request.

SECTION 2.3

The Employer shall provide easily accessible space for the posting of official Union notices in all principle places of employment. The Union is permitted to use City telephones, voice mail and interoffice mail for the purpose of providing notification(s) to its Members regarding Union business.

SECTION 2.4

The Employer shall provide each employee with a copy of this Agreement within sixty (60) calendar days of the signing of the agreement. New employees shall receive a copy from the employer on or before their first day of work.

SECTION 2.5

The Secretary of the Union shall be notified of all newly hired employees and their respective positions as soon as they have been hired. The Union will be granted access to new Employees during the orientation period for the purpose of discussing issues of concern to the Union. This will be paid time for the new employee and the Union representative on duty, not to exceed twenty (20) minutes.

SECTION 2.6

The Union agrees to indemnify and hold harmless the City for any loss or damage arising from the operation and execution of this Article.

ARTICLE III **SENIORITY**

SECTION 3.0

The Employer shall prepare a list of all full-time employees showing their seniority in length of service with the Employer, upon request by an officer of the local Union. Upon completion of their probationary period, new employees shall be added to the list. The length of service of the employee with the Employer shall determine the seniority of the employee.

SECTION 3.1

The principle of seniority shall govern and control in all cases and matters relating to decrease in the work force, preference in assignment to stand-by and overtime, and vacation selection. Promotions shall be in accordance with the Merit System Rules of the City of Stamford as amended.

SECTION 3.2

The Employer shall notify, in writing, the Secretary of the Union immediately of any vacancies or new positions in the bargaining unit and shall post notice of the available

position(s) on all bulletin boards within ten (10) days of the vacancy or establishment of new position(s).

SECTION 3.3

The probationary period will be of sufficient length to enable the appointing authority to observe the employee's ability to perform the duties pertaining to the position. The probationary period shall be three (3) months in the case of an appointment from a promotional list. In the case of a new employee, the minimum probationary period shall be six (6) months. Upon expiration of the minimum period for new employees, the employee will be deemed permanent unless the probationer and the Director of Human Resources are given written notice that the probationary period will be continued. In the event the probationary period is extended beyond six (6) months, the employee may use accrued leave, subject to approval. The maximum length of the probationary period shall be one (1) year. Upon permanent appointment, the employee's seniority shall be calculated from the date of hire.

SECTION 3.4

Layoffs shall be made among incumbents by classification, in order of seniority, in that particular classification within the Office. Employees will be given two (2) weeks' notice of layoff, or in lieu of such notice, two (2) weeks of pay. Before a full-time employee is laid off in any classification, all temporary, provisional, probationary, part-time and permanent part-time employees within that classification shall be laid off, in that order, from the same Office. An employee facing lay off may bump the least senior employee occupying the same classification. Any employee to be laid off shall have the right to revert to job classifications previously held for which they are qualified provided they have greater seniority than the employee occupying an equal or lower classification. Any employee so laid off shall be placed on the re-employment list for a period of two (2) years and shall be rehired in the event of a vacancy in the classification previously held for which the employee is qualified in reverse order to the layoff.

SECTION 3.5

In the event an employee is placed on layoff, the employee will be paid for all accrued vacation leave time. Further, the employee shall receive severance pay in the amount of two (2) weeks of salary for each year of service to the City, up to a maximum of 16 (sixteen) weeks. The City shall provide six (6) months of medical coverage after which, the employee shall be eligible for benefits under COBRA. In accepting such severance package, the employee and union agree to waive any and all grievance rights under the collective bargaining agreement. Further, the employee agrees to sign waivers releasing the City from any and all claims related to the layoff.

ARTICLE IV
HOURS OF WORK, OVERTIME AND PREMIUM PAY

SECTION 4.0

A. The normal days of work shall be Monday through Friday. For all employees, individual hours will be set by the employee's Director. An employee may work a flexible work schedule with the approval of his/her Director or Superintendent of Schools. Further, the number of hours of work and the length of the work day for salaried positions shall be dictated by the time necessary to complete the required work assignments.

B. All employees hired after July 1, 1997, who are designated non-exempt, will be required to work at least a thirty-seven and one-half (37-1/2) hour work week.

SECTION 4.1

A. Employees covered by this Agreement are broken into three (3) categories: exempt employees (Appendix C), exempt employees eligible for additional compensation (Appendix D) and non-exempt employees (Appendix E).

B. Non-exempt employees listed in Appendix E (excluding those designated below in Section C. below), will receive overtime, computed at the rate of one and one-half (1½), for hours actually worked in excess of their normal work week listed in Appendix E. An employee may request to substitute compensatory time off in lieu of overtime payment, calculated at rate of one and one-half (1½) hours for each overtime hour worked in excess of their normal workweek. If a Department lacks the necessary funds, compensatory time will be substituted in lieu of overtime pay. The employee may accrue compensatory time up to the maximum allowed by law. All accrued compensatory time must be exhausted prior to an employee utilizing his/her vacation leave time.

C. Exempt employees listed in Appendix D may be eligible for additional compensation as follows. Employees in the listed classifications who are required to work on snow removal, leaf pick-up, flood and hurricane damage or any other natural disaster, or any other day that has been declared an emergency by the Mayor, shall be paid their regular straight time hourly rate for all hours worked. If such work is performed on a holiday, the employee will also receive their holiday pay. Further, exempt employees in the classification listed in Appendix D who are called in after normal hours for Department emergencies, as determined in the sole discretion of the employee's Director (Director of Legal Affairs, Director of Administration, Superintendent of Schools, Director of Operations and Director of Public Safety, Health and Welfare), shall be paid their straight time hourly rate for all hours worked. Determinations of emergencies made by the employee's Director are not subject to the grievance and arbitration procedure.

SECTION 4.2

Eligible employees working a second shift (one commencing after 2:00 p.m.) shall receive a shift differential of seven (7%) percent over their regular rates, and employees working a third shift (one commencing after 10:00 p.m.) shall receive a shift differential of twelve (12%) percent over their regular rates. No shift premium shall be payable for emergency call-outs, stand-by time, or overtime unless specifically provided herein. An employee must actually work the shift to be eligible for shift differential.

SECTION 4.3

A. Call-Back. Eligible employees called into work after completion of his or her regularly scheduled workday, shift, shall receive a minimum of two (2) hours call-in pay at his or her regular overtime rate as defined in Section 4.1 above and Section 4.2 above.

B. Stand-By. The one (1) employee currently receiving stand-by that is specifically required by his/her Director, or his/her designee, to be on stand-by for a designated week, will continue to receive stand-by pay. The fifteen (15) hours stand-by pay will be considered compensation for the first ten (10) hours overtime worked. After which time the employee will receive additional overtime payments in accordance with the contract. Employee on standby is not eligible for the minimum callback or differential. Upon the incumbent's separation of employment, stand-by pay will no longer exist.¹

SECTION 4.4

Non-exempt employees as listed in Appendix E, will receive a fifteen (15) minute break in the morning and a fifteen (15) minute break in the afternoon. Breaks may not be connected to lunch or the end of one's shift.

ARTICLE V HOLIDAYS

SECTION 5.0

The following shall be paid holidays:

New Year's Day	Labor Day
Martin Luther King Day*	Columbus Day*
President's Day*	Veteran's Day*
Good Friday*	Thanksgiving Day
Memorial Day	Day after Thanksgiving Day
Fourth of July	Christmas Eve after 12:00 Noon
	Christmas Day

¹ Peter J. Iannaccone is the only individual still receiving "stand-by" pay.

* Exempt employees only, have the ability, with the approval of their Director, or their designee, to work up to three (3) of the designated holidays. In return for working, the individual will be permitted to “float” the holiday.

SECTION 5.1

Holidays falling on a Saturday shall be celebrated on the preceding day. Holidays falling on a Sunday shall be celebrated on the following Monday.

SECTION 5.2

Whenever the Mayor of Stamford or the Board of Representative declares a day as a holiday, commemorative day, or a day of mourning, it shall be a day off with full pay for the employees covered by this Agreement.

ARTICLE VI **VACATIONS**

SECTION 6.0

A. Employees shall earn a maximum of twenty (20) days per year, accrued at the rate of one and two-thirds (1.66) days per month, until their twentieth (20th) year of service. Once an employee has reached twenty (20) years of service he/she shall immediately earn one (1) day per year for each year of service to a maximum of twenty-five (25) days of vacation. No probationary employee shall be eligible for the use of vacation, unless approved by his or her Director, or their designee, except as set forth in Section 3.3. Employees must receive written consent of their superior for vacation time off.

B. Employees hired after July 1, 1997 shall earn fifteen (15) days per year, accrued at the rate of one and one-quarter (1.25) per month. Once an employee has reached three (3) years of service, and for each year thereafter, he/she shall receive twenty (20) vacation days annually, accrued at the rate of one and two-thirds (1.66) days per month. Once an employee has reached twenty (20) years of service he/she shall immediately earn one (1) day per year for each year of service to a maximum of twenty-five (25) days of vacation. Employees must receive written consent of their superior for vacation time off. An employee is not eligible to use his/her vacation until completing their probationary period, unless approved by his/her Director, except as set forth in Section 3.3.

SECTION 6.1

Vacations shall be granted at the time requested by the employee. If the nature of the work makes it necessary to limit the number of employees on vacation at the same time, the employee with the greater seniority within the job classification in the department shall be given his/her choice of vacation period in the event of any conflict over vacation period.

SECTION 6.2

If a holiday occurs during the calendar week in which a vacation is taken by an employee, the employee's vacation period shall be extended one (1) day for each holiday.

SECTION 6.3

Employees shall be allowed to carryover up to forty-five (45) days of earned vacation leave at fiscal year-end. However, they are only eligible for payout of a maximum of thirty (30) days upon separation of employment, unless such separation is due to a layoff where sufficient notice is not provided. In such a case, the employee will be eligible for payout of all their vacation leave. The limit for maximum carryover may be exceeded with the approval of the employee's Director and the Director of Human Resources.

ARTICLE VII **LEAVE PROVISIONS**

SECTION 7.0

A. Each employee will be credited with one and one-quarter (1-1/4) days of sick leave per month. Sick leave, if unused, may be accumulated to a maximum of one hundred fifty (150) days.

B. Employees hired after July 1, 1997, during their first year shall receive ten (10) days sick leave with pay computed on the basis of .833 days for each completed month of service, through to the first July 1st. Effective July 1, 2005 and each July 1st thereafter, employees shall receive twelve (12) sick days per year, three (3) of which will go into the sick leave bank and once an employee has contributed a maximum of thirty (30) days to the bank, all twelve (12) days or part thereof shall be credited to the employee. Employees may apply for sick days beyond their personal bank in accordance with the MAA Sick Leave Bank. Employees may apply for sick leave days beyond their personal bank in accordance with Section 7.8 below. There shall be no maximum accumulation for sick leave days in an employee's personal bank. Employees hired after July 1, 1997 will receive no payout for unused sick leave. Employees are not eligible to use sick leave until completion of their probationary period.

C. All employees must make an effort to call-in and report absence due to illness, to his/her immediate supervisor prior to the scheduled start of his/her shift on each day that he/she is absent. In the event that is not possible, employees will notify their supervisor during the shift. When calling in, the employee will notify his/her supervisor if it appears that the absence may be extended and the length of the anticipated absence.

D. An employee promoted into the Stamford Municipal Supervisory Employees Union from another bargaining unit after July 1, 1997. will have his/her accrued sick leave bank frozen and valued at the his/her rate prior to the promotion to the Stamford Municipal Supervisory Employees Union. Upon retirement, the employee will be paid for fifty

percent (50%) of this accrued sick leave time, up to a maximum of seventy-five (75) days. Upon promotion, the employee will receive benefits as if he/she were a new hire under Section 7.0(B) above.

SECTION 7.1

Upon retirement, employees hired before July 1, 1997 shall receive payment for one-half (1/2) the total accumulated sick leave on the basis of current wages. In the event of an employee's death, regardless of hire date, his/her estate shall receive the payment equal to 100% of the remaining accrued sick leave, excluding any accrued leave related to a sick bank allocation. This payment shall be made as soon as practicable after the City receives a certified copy of the employee's death certificate.

SECTION 7.2

Employees are entitled to up to five (5) consecutive working days funeral leave with pay at the time of death of a spouse, parent, child, grandparent, grandchild, brother or sister, and three (3) consecutive working days funeral leave with pay at the time of death of a father-in-law, mother-in-law, brother-in-law, or sister-in-law. At the discretion of the Department Head, where unusual circumstances and equity dictate, one (1) working day may be granted with pay at the time of death of any other relative not described in this section in order to attend the funeral of that person. Employees shall have the right to use five (5) days of accumulated sick leave in any year for the purpose of family illness.

SECTION 7.3

- a) Employees shall be entitled to full pay at current base rate for absence due to jury duty, provided that reimbursement for same and regular pay together does not exceed employees regular wage. The employee shall give adequate notice to jury call so that an appeal to be excused from jury duty can be made.
- b) Injury Leave: Injury Leave, as distinguished from sick leave, shall mean paid leave given to an employee due to absence from duty caused by an accident or injury that occurred while the employee was engaged in the performance of his/her duties. . Employees covered by the Workers' Compensation Act are paid stated amounts due to injuries sustained on the job. While employees await payment for absences from work due to such compensable injury or illness, they shall be allowed to use sick leave and/or vacation time pending the start of their retro-active compensation payments. Adjustments to restore full sick leave and vacation time accruals used during the interim shall commence upon the start of those payments.

The maximum length of time an employee can be on workers' compensation and not performing his/her regular duties, shall be eighteen (18) months or when maximum medical improvement is reached, whichever is sooner. At that point in

time, a determination will be reached as to whether or not the employee can perform the essential functions of the job.

- c) Modified/Light Duty: The City may assign a member who is on Worker's Compensation leave to modified or light duty consistent with the finding of the Worker's Compensation insurance carrier case evaluation and/or the City's PPO network physician. In doing so, the City may temporarily change the employee's schedule and/or assignments for the duration of the light/modified duty. The City reserves the right to limit the number of positions on restricted /modified duty. These assignments are intended to transition employees back to full duty and are not permanent in nature.
- d) Military Leave: An employee, who is a member of the reserve corps of any branch of the armed forces of the United States, as defined by section 27-103, shall be entitled to be absent from his or her duties or services while engaged in required field training in such reserve corps. The period of paid absence in any calendar year shall not exceed fifteen (15) working days. During these fifteen (15) working days, employees will receive full pay from the City.
- e) Not more than two (2) Union Officials shall be allowed the required time without loss of pay to attend official Union conventions and conferences. The maximum time per year shall be limited to eight (8) days off per delegate.
- f) Any employee will be given time off with pay in order to attend a seminar, training session of the like which is in connection with his/her City position when requested to do so by his/her Department Head in writing or when approved by the Department Head, in advance, in writing that professional license or job duties requires attendance. Should the employee use his/her own automobile for this purpose, outside of the City of Stamford, the City will reimburse him/her at the IRS rate per mile, plus toll fees, hotel charges and meals. If the employee travels by other means, he/she shall be reimbursed for the cost of the fare.
- g)
 - i. Each employee shall be granted three (3) personal leave days per year to take care of personal business (e.g., house closings, court appearances, school conferences, etc.). These days may not be used to extend a vacation or a holiday. Personal days may not be accumulated from year to year.
 - ii. Notwithstanding the foregoing, all MAA employees hired before July 1, 1997, will receive four (4) personal leave days per year. Employees promoted into the Stamford Municipal Supervisory Employees Union after July 1, 1997 shall only be entitle to three (3) personal leave days per year.

SECTION 7.4

A regular employee, upon proper application in writing to, and upon written approval by the Department Head, may obtain a continuous leave of absence without pay for a period

not to exceed three (3) months. At the expiration of such leave, the employee shall be reinstated in the service without loss of any of his rights, unless the position is no longer available due to a budgetary reduction in staff. Failure on the part of an employee to report promptly at the expiration of the leave of absence, except for satisfactory reasons submitted in advance, shall be a cause of dismissal. Leave of absence without pay, however, will not be granted until after all the employee's accumulative annual leave has been exhausted and if leave without pay is granted on account of sickness, until all his accumulative sick leave has been exhausted. No annual leave or sick leave may be accumulated during a leave of absence without pay. Extensions of leave for additional three (3) month periods may be granted by the Director of Human Resources, but in no case shall the total period of time exceed two (2) years.

SECTION 7.5

Employees entering the Military Service of the United States shall be entitled to indefinite leave without pay.

SECTION 7.6

No employee shall lose any seniority standing because of any military service, including service in the National Guard or Organized Reservists.

SECTION 7.7

MAA Sick Leave Bank

- a) The "sick leave bank" is established to be used to provide additional paid sick leave for extreme hardship cases due to personal illness and/or personal injury and are not intended for casual use. Any employee hired before July 1, 1997, may contribute two (2) days of sick leave per fiscal year to the sick bank. Any day contributed shall be deducted from the contributing individual's accumulation of sick leave. Employees hired after July 1, 1997 after completing their first year of service, will have five (5) of their twelve (12) annually allotted sick leave days assigned to the MAA Sick Leave Bank. Only employees who contribute to the bank are eligible to participate.
- b) A committee shall be established consisting of two (2) persons designated by the Union and two (2) persons designated by the City, and the Director of Human Resources, who shall act as chairperson. The committee shall develop procedures for applying and granting of sick leave from the bank. The committee shall: (1) require a doctor's certificate regarding the illness; (2) limit to sixty (60), seventy-five (75) days for employees hired after 07-01-97, the number of days granted to any employee, in any given fiscal year (per (d) below); (3) consider the seriousness, nature and projected duration of the illness or disability involved; and (4) consider the applicant's prior record of sick leave use.

- c) The granting of any sick leave days shall be by majority vote of the committee members; the chairperson will vote only in the event of a tie vote. All votes shall be final.
- d) Any employee who has exhausted his or her sick leave may apply, in writing, to the Sick Leave Committee for a grant of sick leave from the sick leave bank. The number of days granted shall be determined by the committee but shall not exceed thirty (30) days. A written request for a second thirty (30) day grant may be submitted; however, the total number of days granted may not exceed sixty (60) days in a fiscal year, except for employees hired after 07-01-97, who shall be eligible for seventy-five (75) days in a fiscal year.
- e) In no case will an employee receive a sick leave donation when absent due to a work-related injury.
- f) Days from the sick leave bank may not be granted to employees who are permanently unable to return to work or who are not able to return to work within the reasonably foreseeable future, as determined by medical evaluation.
- g) Employees who reach the current sick leave accumulation cap of one hundred and fifty (150) days will have all days earned in excess of 150 deposited in the sick leave bank.
- h) In the event a request is made that would result in a negative balance to the bank, the City will honor the request.
- i) An employee who files a workers compensation claim, and at the time of filing has less than ten (10) sick leave days, may access the sick leave bank for leave not to exceed a total of ten (10) days, pending approval of the claim.

ARTICLE VIII

WAGES

SECTION 8.0

The annual wages of employees covered by this Agreement shall be as set forth in Appendix A.

- A. Effective July 1, 2011, the wage rates in effect on June 30, 2011 will remain in effect.
- B. Effective July 1, 2012, the wage rates in effect on June 30, 2011 will be increased by one and one-half percent (1.5%).
- C. Effective July 1, 2013, the wage rates in effect on June 30, 2012 will be increased by two and one-half percent (2.5%).

SECTION 8.1

Employees temporarily assigned to perform the duties of a position in a higher classification for a continuous period in excess of two (2) weeks shall be compensated for the work at the higher rate, retroactive to the commencement of the assignment, in accordance with the rule governing a promoted employee set forth in paragraph three (3) of Appendix A herein.

If the period extends beyond July 1, and the employee was assigned to the position before April 1, the employee shall receive a step increment if there is a step increment provided in the salary schedule for the higher classified position.

SECTION 8.2

Each employee shall receive longevity pay in accordance with the following:

After 10th Anniversary	\$350
After 15th Anniversary	\$450
After 20th Anniversary	\$550
After 25th Anniversary	\$650

Longevity payments will be made lump sum during the month of December each year. An employee, who will be eligible for longevity during the fiscal year, will receive his/her longevity in December (ex. Employee with ten years as of February 20th during the fiscal year will receive longevity pay in December, two months earlier. Conversely, an employee who reaches ten years as of August 20th will receive longevity in December, four months later). Pro rata payments shall be made upon termination, using July 1st as the date, which the pro-rating begins (ex. employee who leaves in August will receive two-twelfths [2/12] of their annual longevity). Longevity shall be a component of an employee's pensionable annualized base rate.

SECTION 8.3

The City shall reimburse employees for mileage at the current IRS rate. Employees will submit a mileage log, provided by the City, on a monthly basis to be eligible for reimbursement. Additionally, employees will be reimbursed for parking fees, upon submission of receipt.

SECTION 8.4

The City reserves its right to switch to a bi-weekly payroll provided it does so with a total of at least four hundred (400) or more employees, including this bargaining unit.

ARTICLE IX
DISCIPLINARY PROCEDURES

SECTION 9.0

The City of Stamford believes in a fair and progressive disciplinary process. All disciplinary actions shall be applied in a fair manner and shall not be inconsistent with the infraction for which the disciplinary action is being applied. The parties agree that certain violations may be of a more serious nature and the progressive steps of discipline outlined in Section 9.1 may not be adhered to in these cases.

SECTION 9.1

Disciplinary action shall normally include:

- a) oral warning
- b) written warning
- c) suspension without pay
- d) discharge

SECTION 9.2

All suspensions and discharges must be in writing with reason given and a copy given to the employee at the time of suspension or discharge.

SECTION 9.3

No employee shall be discharged or otherwise disciplined except for just cause.

SECTION 9.4

The parties agree that the disciplinary process outlined above supersedes and replaces all disciplinary procedures set forth in the Civil Service Personnel Procedures.

ARTICLE X
INSURANCE AND PENSION

SECTION 10.0 - Health Insurance

The City agrees to provide medical benefits for each eligible individual employed under the terms of this collective bargaining agreement, along with their enrolled eligible dependents, in accordance with the City's revised health and prescription plan as further described in Exhibit A, attached hereto.

An “eligible” employee is defined as an employee who works thirty-two (32) or more hours per week. Permanent part-time employees hired after July 1, 1997, that work less than thirty-two (32) hours per week will only be eligible for individual insurance coverage. The health insurance benefits (including vision and dental) will be effective on the first of the month following the employee’s date of hire for employees hired before the 15th day of the month. Employees hired after the 15th day will be eligible for health insurance benefits the first day of the following month.

Effective upon the execution date of this agreement, the City will provide domestic partner benefits to same sex partners. The eligibility requirements (as outlined in Appendix F) will be established by the City. Further, the employee and his/her unmarried domestic partner must execute an affidavit in accordance with this provision. Qualifying individuals will be have their health insurance become effective the first of the following month if such enrollment and all required documents are submitted and approved prior to the 15th day of the month, otherwise, benefits will become effective the first of the following month.

SECTION 10.1 - Dental and Vision

The City will provide a PPO dental plan as follows:

<u>Co-insurance</u>		<u>Deductibles</u>	
Class A Expense	100%	Class A	None
Class B Expense	80%	Class B & C	\$50/\$100
Class C Expense	75%		
Orthodontics	50%	Orthodontics	None
<u>Maximums</u>			
Annual Max	\$1,750/per covered dependent		
Orthodontics	\$2,500 lifetime/per covered dependent		

The City shall provide and pay for an optical plan, which shall yearly provide the following benefits for each employee and his/her dependents:

\$ 68.75	for eye exams
\$138.50	for eyeglass frames
\$ 60.50	for single lenses
\$ 99.00	for bifocal lenses
\$137.50	for progressive lenses
\$247.50	for contact lenses (when medically prescribed)

SECTION 10.2 - Life Insurance

A. Effective upon the execution of this agreement, the City shall provide and pay for one hundred thousand dollars (\$100,000) of a term life insurance policy for each employee.

B. The City shall provide to employees who are participating in the term life insurance program an entitlement of an additional one hundred thousand dollars (\$100,000) of life insurance, at a cost to the employee of three cents (\$.03) per week, per each thousand dollars of benefit, rounded to the nearest thousand.

SECTION 10.3 - Retiree Insurance

A. Retiree Benefits

- i. Pre Age Sixty-Five (65): The City will make available to employees, including eligible dependents, who retire with a pension from the City of Stamford Classified Employee's Retirement Fund, the medical benefits plan made available to active employees from time to time, providing for hospital and medical benefits, but not including dental or vision benefits.
- ii. Post Age Sixty-Five (65): For employees hired prior April 3, 2012 the City will provide supplementary coverage to Medicare, not including dental or optical, as outlined in the Summary Plan Description. Employees hired after April 3, 2012 shall not be entitled to supplemental Medicare coverage from the City of Stamford.

B. Retiree Costs

i. Cost to age 65: Employees eligible for Retirement, as set forth in §10.4 F and K below, on or before June 30, 2014, shall pay 33% of the cost of the pre-age-65-retiree health plan. Employees eligible for Retirement as set forth in §10.4 F and K below, after June 30, 2014, shall pay 50% of the cost of the pre-age 65-retiree health plan.

ii. Cost Post 65: Employees eligible for Retirement, as set forth in §10.4 F and K below, on or before June 30, 2014, shall pay 33% of the cost of the post-age-65 Medicare supplement plan. Employees eligible for Retirement, as set forth in §10.4 F and K below, after June 30, 2014, shall pay 50% of the cost of the post-age-65 Medicare supplement plan.

iii. Each employee, who retires and when sixty-five (65) years of age or older, shall receive premium reimbursement for coverage paid for under Medicare Part B. The cost of such coverage shall be borne by the City of Stamford Classified Employee's Retirement Fund.

SECTION 10.4 - Pension Benefits

A.

1. Each employee hired prior to the ratification of this Agreement on April 3, 2012, or is promoted into the Union from another bargaining unit and was a participant in the City of Stamford Classified Employees Retirement Fund ("CEFR") shall be and remain covered by the CERF, as described in Section C-7-30-1 through 11 of the Charter of the City of Stamford, as amended and revised, and as modified by the terms of this and previous collective bargaining agreements between the City and the Union.
2. Each employee hired after ratification April 3, 2012 shall not become a member of the CERF, but shall be eligible to contribute to a 457 deferred compensation plan. The City shall match fifty percent (50%) of the employee's contribution by way of a contribution to a 401(a) money purchase plan. The City's contribution shall not exceed three percent (3%) of the employee's annual wages.
3. All City employees participating in the CERF plan, regardless of years of service, shall make pension contributions, except those exempt from such contributions as of April 3, 2012.

B. The parties agree to consolidate the custodial and asset management of the CERF Plan, the Police Pension Plan, the Fire Pension Plan and the Custodians and Mechanics Pension Plans (all as outlined in the Charter of the City of Stamford, amended and revised and modified by the terms of their respective collective bargaining agreements).

C. The cost of actuarial and associated administrative expenses for the CERF will be paid for by the Plan.

D. The provisions of the classified pension fund as provided by Article X of this agreement will be modified to provide for non-work related disability pension eligibility for individuals with ten (10) or more years of credited service.

E. The employee contribution to the CERF shall be three percent (3%) of the employee's base annual salary. Effective July 1, 2012, the employee contribution to the CERF shall be four percent (4%) of the employee's base annual salary. Effective July 1, 2013, the employee contribution to the CERF shall be five percent (5%) of the employee's base annual salary.

F. The Normal Retirement Date for employees covered by this agreement shall be age sixty (60) with at least ten (10) years credited service to the City, or age fifty-eight (58) with at least fifteen (15) years credited service to the City.

G. The reductions for early retirement under the CERF for employees covered by this agreement shall be reduced from the current fifty-five one hundredths (.55) of one (1)

percent per month to twenty-five one hundredths (.25) of one percent per month, for the first thirty-six (36) months prior to the normal retirement date. Any time beyond the first thirty-six (36) months, shall be reduced by the current fifty-five one hundredths (.55) of one (1) percent per month.

H. Provided the requirements under Section 414(h) of the I.R.C. are met, the City will “pick-up” contributions in accordance with a 414(h) I.R.C. plan that will enable employees to have pension contributions deducted on a pre-tax basis.

I. The City will contribute to the CERF the amount actuarially necessary to fund the plan.

J. The spouse of an employee who dies while an active member from a non-service related cause, who at the time of death was eligible for to retire under either subparagraphs F or K of Section 10.4 shall receive a death benefit calculated as if the employee was eligible for retirement in accordance with the provision of the CERF Plan.

K. The CERF plan will be amended to provide employees covered by this collective bargaining agreement with an option allowing eligible employees to retire at twenty-five (25) years of credited service, regardless of age, without reductions.

L. The CERF plan will be amended to provide that the definition of “base annual salary” will change from the average of the highest two (2) of the last five (5) years base annual salary to be the annualized base rate the employee is earning as of the date of his/her retirement.

M. Employees will be considered fully vested in their benefits after completion of five (5) years of credited service.

N. The City may, in its sole discretion, offer employees, with vacation and/or sick leave banks, who are eligible for pay-out, the following options, upon retirement:

- a. Exchanging up to a total of One Hundred (100) vacation/sick leave days for additional pension credit. The calculation will be based on twenty-five (25) vacation/sick leave days equating to an additional one percent (1%) added to his/her pension, up to a maximum of four percent (4%). No pension will exceed the maximum of seventy percent (70%); or
- b. Exchanging vacation leave days for a one-time, lump-sum pension bonus, equating to the dollar amount calculated by multiplying the number of days vacation/sick leave times their daily rate at time of retirement.

The cost of this section will be borne entirely by the City of Stamford Classified Employees Retirement Fund (CERF).

In the event the City elects not to offer the above options, employees eligible for sick leave payout, will be paid out for his/her accrued sick leave in accordance with Section 7.2 above.

O. Employees who retire after the ratification of this agreement, April 3, 2012, and who are eligible to participate in the CERF, will be covered by the provisions of the CITY OF STAMFORD CLASSIFIED EMPLOYEES RETIREMENT FUND ADJUSTMENT, attached hereto as APPENDIX G.

P. Military Service Buy-Back:

- i. Military Service Buy-Back: Effective July 1, 2005, employees hired before July 1, 2005 who have served in the United States Military shall be given up to six (6) months to exercise an option to buy back up to a maximum of three (3) years of their service time, credited under the City of Stamford Classified Employees Retirement Fund (CERF) and allowed up to twenty-four (24) months in equal payroll deducted installments to pay for such credited service. The maximum of three (3) years of buy-back includes all previous time purchased. Such time shall not count toward vesting in the Fund, but shall be included in calculation of years of service.
- ii. Newly hired employees shall also be entitled to such buy-back credit with six (6) months to exercise the same option and twenty-four (24) months from their hire date, to pay for such service time up to a maximum of three (3) years. Such payments shall be made by payroll deduction.

O. One-time Buy-Back:

Employees employed as of the date of ratification shall be allowed to pay, on or before June 30, 2014, three percent (3%) of their 2011-2012 base salary for one year of service credit for the purposes of retirement eligibility and benefit calculation. The additional two percent (2%) of salary attributable to that one year of service credit shall first be included in the monthly pension payment following the employee's 65th birthday. Notwithstanding the foregoing, under no circumstances shall the employee receive credit for more than thirty-three (33) years of service.

P. Nothing in the Collective Bargaining Agreement shall limit the Superior Court of the State of Connecticut's authority to revoke or reduce an employee's or former employee's pension pursuant to C.G.S. § 1-110, et. al

SECTION 10.5 - Employee Assistance Program

The City shall establish and maintain an Employee Assistance Program (EAP). The provisions of the current program regarding confidentiality shall be maintained.

SECTION 10.6 - Waiver of Medical, Dental and Vision Benefits

An employee who is eligible for health benefits provided by the City and where such benefits are extended to his/her spouse and/or child(ren), the employee may voluntarily elect, subject to Section 125 of the Internal Revenue Code, to waive all medical/dental/vision benefits, and in lieu thereof, be remunerated an annual amount of two thousand dollars (\$2,000), provided the employee has notified the Benefit Manager's Office during the enrollment period. In order to be eligible for this annual payment, the employee must provide evidence of similar coverage under another group health benefit program. If an eligible employee has waived his/her insurance benefits the previous year, and does not notify the Benefit Manager's Office of his/her selection for the coming fiscal year, the waiver will remain in effect. Payment for the waiver will be made in two (2) equal installments, six (6) months apart (January and July).

An eligible employee choosing this option shall be able to rescind such option during the annual open enrollment window period, or as a result of a change in "family status". A change in "family status" results from the eligible employee's marriage, divorce, birth or adoption of a child, death of a spouse or child, or the loss of other health benefit coverage. An employee wishing to change this waiver option must give the Benefit Manager's Office at least fifteen (15) days advance written notice. If such option is rescinded, all prior rescinded coverage will become effective at the beginning of the month following the written notice to reinstate such coverage. An eligible employee, who reinstates health benefits during the medical plan year, must reimburse the City the money received for waiving such insurance coverage. In lieu of a lump sum re-payment, an employee may elect to reimburse the City in weekly installments through payroll deduction, over a six (6) month period. An employee whose spouse is also employed by the City of Stamford and eligible for the same health insurance benefits is not eligible for this waiver payment.

SECTION 10.7 - Employee Contributions

A. Effective July , 2011, except for employees who have waived health insurance coverage under Section 10.6, employees shall continue to contribute, pursuant to Internal Revenue Code Section 125, on a pre-tax payroll deduction basis thirteen percent (13%) of the premium equivalent rate for their single, two person (two (2) times single coverage), and family coverage (two and one-half (2 ½) times single coverage), respectively for the medical, dental, vision and prescription drug benefits which are described in Exhibit A. Deductions shall be made in equal amounts from each payroll check. It is presumed that as a member of the bargaining unit, individual payroll deduction authorizations are not required due to their representation by the Union and the mandatory requirement of the employee to be eligible for medical, dental and vision benefits. The Union agrees that the Third Party Administrator ("TPA"), consistent with its methodology for calculating such rates shall establish the premium rate equivalent. The Union shall be notified in advance of any changes in premium rate.

B. Effective July 1, 2012, except for employees who have waived health insurance coverage under section 10.6, employees shall contribute, pursuant to Internal Revenue

Code Section 125, on a pre-tax payroll deduction basis fourteen percent (14%) of the premium equivalent rate for the medical, dental, vision and prescription drug benefits as described above which are in effect on July 1, 2012. Deductions shall be made in equal amounts from each payroll check. It is presumed that as a member of the bargaining unit, individual payroll deduction authorizations are not required due to their representation by the Union and the mandatory requirement of the employee to be eligible for medical, dental and vision benefits. The Union agrees that the TPA consistent with its methodology for calculating such rates shall establish the premium rate equivalent. The Union shall be notified in advance of any changes in premium rate.

C. Effective July 1, 2013, employees shall contribute, pursuant to Internal Revenue Code Section 125, on a pre-tax payroll deduction basis fifteen percent (15%) of the premium equivalent rate for the medical, dental, vision and prescription drug benefits as described above which are in effect on July 1, 2013. Deductions shall be made in equal amounts from each payroll check. It is presumed that as a member of the bargaining unit, individual payroll deduction authorizations are not required due to their representation by the Union and the mandatory requirement of the employee to be eligible for medical, dental and vision benefits. The Union agrees that the third party administrator consistent with its methodology for calculating such rates shall establish the premium rate equivalent. The Union shall be notified in advance of any changes in premium rate.

SECTION 10.8 - Administration of Benefits

The City will provide the medical, dental, vision and/or prescription drug benefits as set forth in this agreement through a properly licensed insurance company in the state of Connecticut, or through an alternative self-insured arrangement. If benefits are self-insured by the City, employees shall have all claims adjudicated in conformance with applicable confidentiality standards, along with the same internal rights of appeal extended by the service provider as if the benefits were insured. In no event shall, the coverages and benefits provided through an alternative insurance carrier, managed care vendor, either self-insured or self-administered will be less than the benefits and coverages as set forth in Exhibit I. The size and scope of a preferred provider network of physicians, hospitals, dentists, optometrists, etc. shall not be a factor in determining the duplication of benefits by an insurance carrier or managed care vendor. It is agreed that an alternative insurance carrier or managed care vendor can be selected by the City provided that the new insurance carrier or managed care vendor network includes seventy (70%) percent of the hospitals and physicians in Fairfield County of the original preferred provider network of hospitals and physicians. The City retains the sole and exclusive right to select and/or change insurance carriers or managed care vendors. The City shall review any proposed changes with the Union prior to implementation, and if there is a disagreement on the level of benefits, coverages or services provided with the proposed insurance carrier and/or managed care provider, the Union may submit the issue to binding arbitration.

SECTION 10.9 - Flexible Spending Accounts

The City shall make available under IRS Section 125, a pre-tax Medical Reimbursement Account, Dependent Care Reimbursement Account (up to a maximum of \$5,000 per year, or as allowed by the Internal Revenue Code) and pre-tax employee health insurance premiums to the extent allowed by law.

ARTICLE XI
WORKING RULES, UNION ACTIVITIES

SECTION 11.0

Time off with pay shall be granted to four (4) employees for purposes of negotiations with the Employer.

SECTION 11.1

If any section, sentence, clause or phrase of this Agreement shall be held for any reason to be inoperative, void or invalid, the validity of the remaining portions of this Agreement shall not be affected thereby, it being the intention of the parties in adopting this Agreement that no portion thereof, or provision herein shall become inoperative or fail by reason of invalidity of any other portion or provision and the parties do hereby declare that it would have severally approved of and adopted the provisions contained herein, separately and apart from the other.

SECTION 11.2

Effective and retroactive to July 1, 2001, the City shall provide an MAA Training and Tuition Fund in the amount of Thirty Five Thousand Dollars (\$35,000) per fiscal year, for those employees meeting the requirements contained herein. Any unencumbered monies remaining in the fund as of June 30th of each fiscal year will be forfeited.

The fund will be administered by two (2) representatives from the union and two (2) representatives from the City. Training requests shall be approved on the basis that the training will allow the employee to enhance his/her current skills or proficiency and enable them to enhance their job performance or provide skills enhancement that will directly assist their ability for promotional opportunities. Tuition requests shall be approved on the basis that the courses are directly related to the employee's current position or directly related to the qualification criteria for a higher related position within the bargaining unit. Such request and approval must be obtained prior to the individual enrolling for the course(s) and must be approved by a majority of the training and tuition fund committee, and such decision shall be final and not subject to the Grievance and Arbitration Procedure. Requests may be approved or denied without regard to tuition reimbursement past practice. Reimbursement will be paid upon receipt of evidence of satisfactory completion of the course(s) with a grade of C or better. Probationary employees are not eligible for tuition and book reimbursement. An employee must still be employed by the City to be eligible to receive the reimbursement.

ARTICLE XII
GRIEVANCE PROCEDURE

SECTION 12.0

Step One: In the event that any employee shall be disciplined, suspended, discharged or reduced in grade and the employee feels that such action was taken without just cause or; in the event a dispute shall arise concerning the interpretation of performance of this contract, an employee or his Union representative may attempt to adjust the matter with his Department Head within ten (10) working days after the action was taken or the dispute arose. Within five (5) working days after the Department Head receives such grievance, he shall arrange to meet with the affected employee or his Union representative.

SECTION 12.1

Step Two: If within ten (10) working days after such meeting, the matter has not been resolved, the employee or his Union representative may present the grievance, in writing, to the Director of Human Resources, or his designee, who shall arrange a meeting within ten (10) working days of receipt of the grievance.

SECTION 12.2

Step Three: If within ten (10) working days after such meeting the matter has not been resolved, the Union representative may petition the State Board of Mediation and Arbitration for arbitration within twenty (20) days after the expiration of the said ten (10) days. The Board shall hear and act upon the matter in accordance with its rules and regulations and the decision of the Board shall be final and binding on all parties. The arbitrators may not add to or subtract from the contract, but their decision shall be based solely on the terms of the contract.

SECTION 12.3

The procedures contained in this Article XII shall be the sole and exclusive procedures for settling disputes or appealing from disciplinary actions, suspensions, discharges, or demotions. Nothing herein shall diminish the statutory rights of the Union or individual employees.

SECTION 12.4

The time limits described in this section may be waived by agreement of the parties to this Agreement.

SECTION 12.5

One (1) steward and the grievant shall be granted time off with full pay for grievance hearing at Step 1 of the grievance procedure. One (1) steward, one (1) officer, and the grievant shall be granted time off with full pay for grievance hearings at all subsequent steps if the grievance is not settled at Step 1.

ARTICLE XIII
ADA COMPLIANCE

SECTION 13.0

Nothing in this Agreement shall prohibit the City from taking steps to comply with the requirements of the Americans with Disabilities Act (ADA).

ARTICLE XIV
DRUG AND ALCOHOL POLICY

SECTION 14.0

All employees are covered by the City of Stamford Drug and Alcohol Policy incorporated herein as Appendix B.

ARTICLE XV
FAMILY AND MEDICAL LEAVE

Family and medical leave requests shall be governed in accordance with the federal Family and Medical Leave Act. The City is not responsible for providing health insurance benefits beyond that required by law. Employees requesting leave, under the FMLA, for medical purposes (their own or a family member designated under the FMLA), or for the birth/adoption of a child, or the placement of a foster child, must use all accrued paid leave time (vacation, sick and personal) prior to receiving leave without pay. Except that, an employee can preserve two (2) weeks of vacation leave, provided that said vacation cannot be used within one (1) month of the end of a family medical leave. Such paid leave time shall be counted towards the twelve (12) weeks allowed under the FMLA.

ARTICLE XVI
MANAGEMENT RIGHTS

SECTION 16.0

- a. All statutory and inherent managerial rights, prerogatives, and functions are retained and vested exclusively in the City, including but not limited to the rights, in accordance with its sole and exclusive judgment and discretion, to recruit, select, train, promote, discipline, transfer, layoff and

discharge personnel; determine the number and type of positions and organizational structure required to provide services; define the duties and responsibilities of each position and of each department; acquire and maintain essential equipment and facilities required to conduct the business of providing public services; contract for services with other units of government and/or private contractors for the provision of services to or by the City; establish and amend policy, procedures, rules and regulations regarding employee standards of conduct and the manner in which work is performed; perform the tasks and exercise the authorities granted by statute, charter and ordinance to municipal corporations. The City's failure to exercise any right, prerogative, or function hereby reserved to it, or the City's exercise of any such right, prerogative, or function in a particular way, shall not be considered a waiver of the City's right to exercise such a right, prerogative or function or preclude it from exercising the same in some other way.

- b. Effective May 3, 2012, no employee shall have the benefit of a take home City vehicle, other than in emergency situations.

ARTICLE XVII **DURATION**

SECTION 17.0

Upon approval of the Board of Representatives of the City of Stamford this Agreement shall go into effect on July 1, 2011, except as otherwise provided for herein. It is understood that the retro-activity does not apply to overtime, premium time, differential, holiday or any payment other than basic wages and longevity.

SECTION 17.1

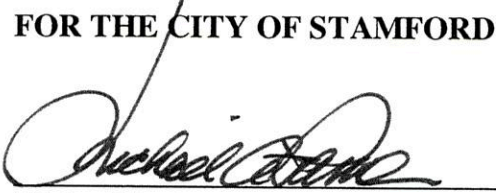
This Agreement shall remain in full force and effect up to and including June 30, 2014. It is understood and agreed that all matters subject to collective bargaining between the parties have been covered herein and that it may not be opened before said date for change in its terms or additions of new subject matter.

SECTION 17.2

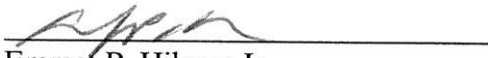
The Union shall submit in writing to the City, no later than one hundred and twenty (120) days prior to June 30, 2014, its proposals for renewal and modification of this Agreement. The parties agree that after receipt of such proposals they will promptly enter into negotiation with respect to such renewal or modification with the objective of completing it as soon as possible.

IN WITNESS WHEREOF, the parties have caused their names to be signed on the
7th day of November, 2013

FOR THE CITY OF STAMFORD



Michael Pavia
Mayor

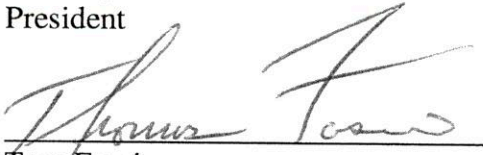


Emmet P. Hibson Jr.
Director of Human Resources

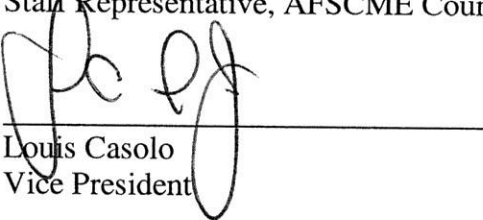
**LOCAL 2657, COUNCIL #4
AFSCME, AFL-CIO**



Timothy Beeble
President



Tom Fascio
Staff Representative, AFSCME Council #4



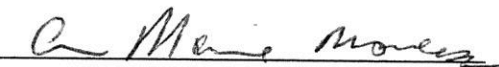
Louis Casolo
Vice President



Valerie Panosky
Secretary



Daniel Colleluori
Negotiating Team



Ann Marie Mones
Negotiating Team

APPENDIX A
MAA SALARY SCHEDULE

RULES GOVERNING STEP MOVEMENT:

- 1) All employees who are employees of the City of Stamford upon becoming employees included within this bargaining unit shall be placed in step closest to but higher than their present rate of pay.
- 2) Effective July 1, 1980, and each year thereafter, employees shall advance one (1) step until they reach the highest step.
- 3) Promoted employees shall be placed in their new salary grade at a step which is closest to but greater than their present rate of pay. In the event that this placement results in less than a ten percent (10%) raise above their present rate of pay, then they shall be placed at the next higher step but not above the maximum for the salary grade.
- 4) Demoted employees shall be placed in the step closest to their current rate of pay.

Appendix A - MAA Salary Schedule 7/1/2013

Grade	Step	Annual Base Salary 2.5% Increase
Assistant Superintendent of Greens; Case Manager, Deputy Registrar of Voters (Unclass.)		
A01	A	\$51,898
A01	B	\$54,374
A01	C	\$56,830
A01	D	\$59,289
A01	E	\$61,753
A01	F	\$64,210
A01	G	\$66,778

Animal Control Manager; Central Services Supervisor		
A02	A	\$55,332
A02	B	\$57,943
A02	C	\$60,556
A02	D	\$63,175
A02	E	\$65,791
A02	F	\$68,404
A02	G	\$71,141

Assistant Director Food Service		
A03	A	\$58,717
A03	B	\$61,530
A03	C	\$64,349
A03	D	\$67,162
A03	E	\$69,975
A03	F	\$72,795
A03	G	\$75,704

Account Analyst - WPCA; Administrative Assistant - Health; Administrative Assistant - Land Use Bureau; Assistant Town Clerk; Buyer; Clerk/Staff Analyst-BOF (Unclassified); Director -Shape; Director of Social Services-Smith House; Fleet Foreman; Junior Accountant; Operations Foreman; Operations Programs Specialist		
A04	A	\$62,415
A04	B	\$65,407
A04	C	\$68,399
A04	D	\$71,389
A04	E	\$74,378
A04	F	\$77,369
A04	G	\$80,466

Appendix A - MAA Salary Schedule 7/1/2013

Grade	Step	Annual Base Salary 2.5% Increase
A04F	A	\$66,576
A04F	B	\$69,767
A04F	C	\$72,959
A04F	D	\$76,148
A04F	E	\$79,336
A04F	F	\$82,528
A04F	G	\$85,830

Assistant Chemist; Delinquent Revenue Collector; Director of Therapeutic Recreation-Smith House; ;Landscape Specialist; Office Manager; WIC Program Coordinator

A05	A	\$66,231
A05	B	\$69,373
A05	C	\$72,524
A05	D	\$75,673
A05	E	\$78,819
A05	F	\$81,962
A05	G	\$85,242

Contract Compliance Officer; Director of food Service; Director - Youth Services Bureau; Executive Assistant to the Director Legal Affairs; Ice Rink Manager; Registrar of Student Enrollment; Regulatory Compliance Officer

A06	A	\$70,507
A06	B	\$73,879
A06	C	\$77,246
A06	D	\$80,624
A06	E	\$83,984
A06	F	\$87,358
A06	G	\$90,855

Administrative Assistant - Board of Reps.; Administrative Officer-Engineering Bureau; Aids Program Coordinator; Benefits Manager; Coordinator of Inspections & Plan Review; Director of Mandated Services; Golf Course Superintendent; Human Resources Generalist; Maintenance & Construction Supervisor-WPCA; Operations Programs Specialist II; Operations Supervisor; Public Health Emergency Response Coordinator; Regulatory Compliance Officer-WPCA; Safety & Training Officer (Unclass.); Superintendent of Greens; Supervisor of Vehicle Maintenance.

A07	A	\$74,805
A07	B	\$78,350
A07	C	\$81,897
A07	D	\$85,447
A07	E	\$88,987
A07	F	\$92,537
A07	G	\$96,237

Appendix A - MAA Salary Schedule 7/1/2013

Grade	Step	Annual Base Salary 2.5% Increase
Head Nurse (A07N) became part of MAA effective 07/01/2003		
A07N	A	\$92,603

Operations Supervisor		
A07S	A	\$79,791
A07S	B	\$83,573
A07S	C	\$87,356
A07S	D	\$91,145
A07S	E	\$94,920
A07S	F	\$98,706
A07S	G	\$102,653

Assistant Director of Nursing Services-Smith House; Associate Planner; Cama Mgr (Unclas.); Computer Systems Administrator-E.C.C.; Coordinator Inspector Plan Rev. Eng.; Desktop Administration Manager; Environmental Planner; Laboratory Director-WPCA; Management Analyst; Manager of Applications Support; Personnel Analyst II-Exams; Signal System Engineer; Social Services Commission Coordinator (Unclas.); Taxation Services Supervisor		
A08	A	\$79,590
A08	B	\$83,334
A08	C	\$87,083
A08	D	\$90,832
A08	E	\$94,571
A08	F	\$98,317
A08	G	\$102,256

CANA Mgr. (Unclas.); Customer Services Supervisor; Deputy Chief Building Official; Energy/Utility Manager; Network Administrator; Payroll Supervisor; Public Affairs Officer (Unclas.); Research Associate; Revenue Services Manager; Superintendent of Recreation; Supervisor-Water Pollution Control Bureau; Transportation Manager		
A09	A	\$84,547
A09	B	\$88,538
A09	C	\$92,528
A09	D	\$96,512
A09	E	\$100,504
A09	F	\$104,494
A09	G	\$108,673

Appendix A - MAA Salary Schedule 7/1/2013

Grade	Step	Annual Base Salary 2.5% Increase
Accountant, Administration Manager; Administration manager; Client/Server Administrator, Community Development Director (Unclass.); Data Base Administrator; Deputy Assessor; Director of Nursing Services-Smith House; Executive Director-Envir. Protection Board; Fleet Manager; Internal Auditor; Lab Director-Health Department; Land Use Administrative Officer; Personnel Specialist (Unclas.); Plant Supervisor-WPCA; Principal Planner; Risk Manager (Unclass.); Senior Management Analyst; Senior Management Analyst-OPM; Supervising Engineer-WPCA; Supervisor of Highways; Supervisor of Solid Waste; Tax Collector; Technology Field Services Manager; Transportation Planner		
A10	A	\$89,735
A10	B	\$93,921
A10	C	\$98,107
A10	D	\$102,296
A10	E	\$106,487
A10	F	\$110,668
A10	G	\$115,097
Assistant Director of Information Services; Assistant Controller; Building Official; Director of Environmental Inspections; Director of Nursing Services-Health Department; Director of Admission-Smith House; Divisional Finance manager; Grants Officer; Manager of Technical Services; Senior Construction Manager; Traffic & Road Maintenance Supervisor		
A11	A	\$96,136
A11	B	\$100,481
A11	C	\$104,827
A11	D	\$109,173
A11	E	\$113,521
A11	F	\$117,867
A11	G	\$122,580
Administrative Bureau Chief/Supt of Parks & Rec; Assessor; Productivity & Benchmarking Manager; Public Service Bureau Chief; Tax Collector; Traffic Engineer; Traffic and Road Maintenance Supervisor		
A12	A	\$101,416
A12	B	\$106,179
A12	C	\$110,949
A12	D	\$115,716
A12	E	\$120,475
A12	F	\$125,262
A12	G	\$130,254

Appendix A - MAA Salary Schedule 7/1/2013

Grade	Step	Annual Base Salary 2.5% Increase
Controller; Deputy City Engineer/Transportation Director; Director of Assessment & taxation; Information Services Director; Land Use Bureau Chief; OPM Director; Water Pollution Control Authority Bureau Chief		
A13	A	\$107,546
A13	B	\$112,598
A13	C	\$117,649
A13	D	\$122,703
A13	E	\$127,769
A13	F	\$132,805
A13	G	\$138,117
City Engineer		
A14	A	\$114,167
A14	B	\$119,526
A14	C	\$124,890
A14	D	\$130,254
A14	E	\$135,612
A14	F	\$140,975
A14	G	\$146,614

Appendix A - MAA Salary Schedule 7/1/2011				
Grade	Step	35 Hours	37.5 Hours	40 Hours
A01	A	\$27.4085	\$25.5813	\$23.9825
A01	B	\$28.7166	\$26.8022	\$25.1270
A01	C	\$30.0137	\$28.0128	\$26.2620
A01	D	\$31.3119	\$29.2245	\$27.3979
A01	E	\$32.6136	\$30.4394	\$28.5369
A01	F	\$33.9113	\$31.6505	\$29.6724
A01	G	\$35.2673	\$32.9161	\$30.8588
A02	A	\$29.2223	\$27.2741	\$25.5695
A02	B	\$30.6013	\$28.5612	\$26.7762
A02	C	\$31.9815	\$29.8494	\$27.9838
A02	D	\$33.3646	\$31.1403	\$29.1941
A02	E	\$34.7460	\$32.4296	\$30.4027
A02	F	\$36.1262	\$33.7178	\$31.6104
A02	G	\$37.5716	\$35.0669	\$32.8752
A03	A	\$31.0100	\$28.9427	\$27.1338
A03	B	\$32.4959	\$30.3295	\$28.4339
A03	C	\$33.9846	\$31.7190	\$29.7365
A03	D	\$35.4699	\$33.1052	\$31.0361
A03	E	\$36.9557	\$34.4920	\$32.3363
A03	F	\$38.4450	\$35.8820	\$33.6394
A03	G	\$39.9811	\$37.3157	\$34.9835
A04	A	\$32.9629	\$30.7653	\$28.8425
A04	B	\$34.5434	\$32.2405	\$30.2255
A04	C	\$36.1233	\$33.7151	\$31.6079
A04	D	\$37.7027	\$35.1892	\$32.9899
A04	E	\$39.2809	\$36.6622	\$34.3708
A04	F	\$40.8608	\$38.1368	\$35.7532
A04	G	\$42.4962	\$39.6631	\$37.1842
Operations Foreman				
A04F	A	N/A	N/A	\$30.7654
A04F	B	N/A	N/A	\$32.2403
A04F	C	N/A	N/A	\$33.7152
A04F	D	N/A	N/A	\$35.1890
A04F	E	N/A	N/A	\$36.6619
A04F	F	N/A	N/A	\$38.1373
A04F	G	N/A	N/A	\$39.6632
A05	A	\$34.9786	\$32.6467	\$30.6063
A05	B	\$36.6377	\$34.1951	\$32.0579

Appendix A - MAA Salary Schedule 7/1/2011				
Grade	Step	35 Hours	37.5 Hours	40 Hours
A05	C	\$38.3019	\$35.7484	\$33.5141
A05	D	\$39.9649	\$37.3006	\$34.9693
A05	E	\$41.6263	\$38.8512	\$36.4230
A05	F	\$43.2865	\$40.4007	\$37.8756
A05	G	\$45.0188	\$42.0175	\$39.3914
A06	A	\$37.2368	\$34.7544	\$32.5822
A06	B	\$39.0177	\$36.4165	\$34.1405
A06	C	\$40.7956	\$38.0759	\$35.6962
A06	D	\$42.5799	\$39.7412	\$37.2574
A06	E	\$44.3544	\$41.3974	\$38.8101
A06	F	\$46.1363	\$43.0606	\$40.3693
A06	G	\$47.9830	\$44.7841	\$41.9851
A07	A	\$39.5066	\$36.8728	\$34.5683
A07	B	\$41.3786	\$38.6201	\$36.2063
A07	C	\$43.2518	\$40.3684	\$37.8453
A07	D	\$45.1267	\$42.1183	\$39.4859
A07	E	\$46.9965	\$43.8634	\$41.1219
A07	F	\$48.8714	\$45.6133	\$42.7625
A07	G	\$50.8254	\$47.4370	\$44.4722
Head Nurse (A07N) became part of MAA effective 07/01/2003				
A07N	A	N/A	N/A	\$42.7929
Operations Supv				
A07S	A	N/A	N/A	\$36.8725
A07S	B	N/A	N/A	\$38.6202
A07S	C	N/A	N/A	\$40.3683
A07S	D	N/A	N/A	\$42.1190
A07S	E	N/A	N/A	\$43.8636
A07S	F	N/A	N/A	\$45.6132
A07S	G	N/A	N/A	\$47.4371
A08	A	\$42.0338	\$39.2316	\$36.7796
A08	B	\$44.0109	\$41.0768	\$38.5095
A08	C	\$45.9909	\$42.9248	\$40.2420
A08	D	\$47.9709	\$44.7728	\$41.9745
A08	E	\$49.9456	\$46.6159	\$43.7024
A08	F	\$51.9239	\$48.4623	\$45.4334
A08	G	\$54.0043	\$50.4040	\$47.2538
A09	A	\$44.6517	\$41.6749	\$39.0702
A09	B	\$46.7592	\$43.6419	\$40.9143
A09	C	\$48.8668	\$45.6090	\$42.7584
A09	D	\$50.9708	\$47.5728	\$44.5995

Appendix A - MAA Salary Schedule 7/1/2011				
	Step	35 Hours	37.5 Hours	40 Hours
A09	E	\$53.0790	\$49.5404	\$46.4441
A09	F	\$55.1859	\$51.5069	\$48.2877
A09	G	\$57.3934	\$53.5671	\$50.2192
A10	A	\$47.3913	\$44.2319	\$41.4674
A10	B	\$49.6022	\$46.2954	\$43.4019
A10	C	\$51.8131	\$48.3588	\$45.3364
A10	D	\$54.0251	\$50.4234	\$47.2719
A10	E	\$56.2388	\$52.4896	\$49.2090
A10	F	\$58.4468	\$54.5504	\$51.1410
A10	G	\$60.7859	\$56.7335	\$53.1876
A11	A	\$50.7723	\$47.3874	\$44.4257
A11	B	\$53.0668	\$49.5291	\$46.4335
A11	C	\$55.3620	\$51.6712	\$48.4418
A11	D	\$57.6572	\$53.8133	\$50.4500
A11	E	\$59.9535	\$55.9566	\$52.4593
A11	F	\$62.2486	\$58.0987	\$54.4675
A11	G	\$64.7377	\$60.4219	\$56.6455
A12	A	\$53.5604	\$49.9897	\$46.8653
A12	B	\$56.0761	\$52.3377	\$49.0666
A12	C	\$58.5952	\$54.6888	\$51.2708
A12	D	\$61.1126	\$57.0384	\$53.4735
A12	E	\$63.6260	\$59.3842	\$55.6727
A12	F	\$66.1543	\$61.7440	\$57.8850
A12	G	\$68.7906	\$64.2046	\$60.1918
A13	A	\$56.7982	\$53.0117	\$49.6984
A13	B	\$59.4663	\$55.5019	\$52.0330
A13	C	\$62.1338	\$57.9915	\$54.3670
A13	D	\$64.8030	\$60.4828	\$56.7026
A13	E	\$67.4785	\$62.9800	\$59.0437
A13	F	\$70.1379	\$65.4621	\$61.3707
A13	G	\$72.9434	\$68.0805	\$63.8255
A14	A	\$60.2946	\$56.2750	\$52.7578
A14	B	\$63.1249	\$58.9166	\$55.2343
A14	C	\$65.9581	\$61.5608	\$57.7133
A14	D	\$68.7906	\$64.2046	\$60.1918
A14	E	\$71.6203	\$66.8456	\$62.6678
A14	F	\$74.4529	\$69.4894	\$65.1463
A14	G	\$77.4310	\$72.2689	\$67.7521

Appendix A - MAA Salary Schedule 7/1/2012				
Grade	Step	35 Hours	37.5 Hours	40 Hours
A01	A	\$27.8197	\$25.9650	\$24.3422
A01	B	\$29.1473	\$27.2042	\$25.5039
A01	C	\$30.4639	\$28.4330	\$26.6559
A01	D	\$31.7816	\$29.6628	\$27.8089
A01	E	\$33.1028	\$30.8960	\$28.9650
A01	F	\$34.4200	\$32.1253	\$30.1175
A01	G	\$35.7963	\$33.4098	\$31.3217
A02	A	\$29.6606	\$27.6832	\$25.9530
A02	B	\$31.0603	\$28.9897	\$27.1778
A02	C	\$32.4613	\$30.2972	\$28.4036
A02	D	\$33.8651	\$31.6074	\$29.6320
A02	E	\$35.2672	\$32.9160	\$30.8588
A02	F	\$36.6681	\$34.2236	\$32.0846
A02	G	\$38.1352	\$35.5929	\$33.3683
A03	A	\$31.4752	\$29.3768	\$27.5408
A03	B	\$32.9833	\$30.7844	\$28.8604
A03	C	\$34.4944	\$32.1947	\$30.1826
A03	D	\$36.0019	\$33.6018	\$31.5017
A03	E	\$37.5101	\$35.0094	\$32.8213
A03	F	\$39.0217	\$36.4203	\$34.1440
A03	G	\$40.5808	\$37.8754	\$35.5082
A04	A	\$33.4573	\$31.2268	\$29.2751
A04	B	\$35.0615	\$32.7241	\$30.6788
A04	C	\$36.6652	\$34.2208	\$32.0820
A04	D	\$38.2682	\$35.7170	\$33.4847
A04	E	\$39.8701	\$37.2121	\$34.8863
A04	F	\$41.4737	\$38.7088	\$36.2895
A04	G	\$43.1336	\$40.2581	\$37.7419
Operations Foreman				
A04F	A	N/A	N/A	\$31.2269
A04F	B	N/A	N/A	\$32.7239
A04F	C	N/A	N/A	\$34.2209
A04F	D	N/A	N/A	\$35.7169
A04F	E	N/A	N/A	\$37.2118
A04F	F	N/A	N/A	\$38.7093
A04F	G	N/A	N/A	\$40.2581
A05	A	\$35.5033	\$33.1364	\$31.0654
A05	B	\$37.1872	\$34.7081	\$32.5388
A05	C	\$38.8764	\$36.2846	\$34.0169
A05	D	\$40.5644	\$37.8601	\$35.4939

Appendix A - MAA Salary Schedule 7/1/2012				
Grade	Step	35 Hours	37.5 Hours	40 Hours
A05	E	\$42.2507	\$39.4340	\$36.9693
A05	F	\$43.9357	\$41.0067	\$38.4438
A05	G	\$45.6941	\$42.6478	\$39.9823
A06	A	\$37.7954	\$35.2757	\$33.0710
A06	B	\$39.6029	\$36.9627	\$34.6526
A06	C	\$41.4075	\$38.6470	\$36.2316
A06	D	\$43.2186	\$40.3374	\$37.8163
A06	E	\$45.0197	\$42.0184	\$39.3922
A06	F	\$46.8284	\$43.7065	\$40.9748
A06	G	\$48.7027	\$45.4559	\$42.6149
A07	A	\$40.0992	\$37.4259	\$35.0868
A07	B	\$41.9993	\$39.1994	\$36.7494
A07	C	\$43.9006	\$40.9739	\$38.4130
A07	D	\$45.8036	\$42.7501	\$40.0782
A07	E	\$47.7014	\$44.5213	\$41.7387
A07	F	\$49.6044	\$46.2975	\$43.4039
A07	G	\$51.5878	\$48.1486	\$45.1393
Head Nurse (A07N) became part of MAA effective 07/01/2003				
A07N	A	N/A	N/A	\$43.4348
Operations Supv				
A07S	A	N/A	N/A	\$37.4256
A07S	B	N/A	N/A	\$39.1995
A07S	C	N/A	N/A	\$40.9738
A07S	D	N/A	N/A	\$42.7507
A07S	E	N/A	N/A	\$44.5215
A07S	F	N/A	N/A	\$46.2974
A07S	G	N/A	N/A	\$48.1487
A08	A	\$42.6643	\$39.8200	\$37.3313
A08	B	\$44.6711	\$41.6930	\$39.0872
A08	C	\$46.6807	\$43.5687	\$40.8457
A08	D	\$48.6904	\$45.4444	\$42.6041
A08	E	\$50.6948	\$47.3152	\$44.3580
A08	F	\$52.7027	\$49.1892	\$46.1149
A08	G	\$54.8144	\$51.1601	\$47.9626
A09	A	\$45.3214	\$42.3000	\$39.6563
A09	B	\$47.4606	\$44.2966	\$41.5280
A09	C	\$49.5998	\$46.2931	\$43.3998
A09	D	\$51.7354	\$48.2864	\$45.2685
A09	E	\$53.8752	\$50.2835	\$47.1408
A09	F	\$56.0137	\$52.2795	\$49.0120

Appendix A - MAA Salary Schedule 7/1/2012				
Grade	Step	35 Hours	37.5 Hours	40 Hours
A09	G	\$58.2543	\$54.3706	\$50.9725
A10	A	\$48.1022	\$44.8954	\$42.0894
A10	B	\$50.3462	\$46.9898	\$44.0529
A10	C	\$52.5902	\$49.0842	\$46.0165
A10	D	\$54.8355	\$51.1798	\$47.9810
A10	E	\$57.0824	\$53.2769	\$49.9471
A10	F	\$59.3235	\$55.3686	\$51.9081
A10	G	\$61.6977	\$57.5845	\$53.9854
A11	A	\$51.5338	\$48.0983	\$45.0921
A11	B	\$53.8628	\$50.2720	\$47.1300
A11	C	\$56.1924	\$52.4463	\$49.1684
A11	D	\$58.5220	\$54.6205	\$51.2068
A11	E	\$60.8528	\$56.7959	\$53.2462
A11	F	\$63.1824	\$58.9702	\$55.2846
A11	G	\$65.7088	\$61.3282	\$57.4952
A12	A	\$54.3638	\$50.7395	\$47.5683
A12	B	\$56.9172	\$53.1227	\$49.8026
A12	C	\$59.4741	\$55.5092	\$52.0399
A12	D	\$62.0293	\$57.8940	\$54.2756
A12	E	\$64.5803	\$60.2750	\$56.5078
A12	F	\$67.1466	\$62.6702	\$58.7533
A12	G	\$69.8225	\$65.1677	\$61.0947
A13	A	\$57.6502	\$53.8068	\$50.4439
A13	B	\$60.3583	\$56.3344	\$52.8135
A13	C	\$63.0658	\$58.8614	\$55.1825
A13	D	\$65.7750	\$61.3900	\$57.5531
A13	E	\$68.4907	\$63.9247	\$59.9294
A13	F	\$71.1900	\$66.4440	\$62.2913
A13	G	\$74.0375	\$69.1017	\$64.7828
A14	A	\$61.1990	\$57.1191	\$53.5492
A14	B	\$64.0718	\$59.8003	\$56.0628
A14	C	\$66.9474	\$62.4843	\$58.5790
A14	D	\$69.8225	\$65.1677	\$61.0947
A14	E	\$72.6946	\$67.8483	\$63.6078
A14	F	\$75.5697	\$70.5317	\$66.1235
A14	G	\$78.5924	\$73.3529	\$68.7684

APPENDIX B
City of Stamford Drug and Alcohol Policy

I. Policy

The City of Stamford and the Union recognize that illegal use of drugs and abuse of alcohol are a threat to the public welfare and a safe work environment. Moreover, it is understood that illegal drug use and alcohol abuse severely lowers productivity and quality of work performed. Therefore, the City and the Union will take steps necessary to eliminate illegal drug use and alcohol abuse, including but not limited to drug and alcohol testing, education and drug rehabilitation. As the initial goal of this Drug and Alcohol Policy, and in order to facilitate rehabilitation, the City shall provide assistance towards rehabilitation for any member who seeks such assistance from the City in overcoming an addiction to, dependence on, or problem with drugs and/or alcohol.

II. Definitions

- A. Alcohol or Alcoholic Beverages - Any beverage that has an alcohol content.
- B. Drug - Any substance (other than alcohol) capable of altering the mood, perception, pain level or judgment of the individual consuming it.
- C. Prescribed Drug - Any substance prescribed, for the individual consuming it, by a licensed medical practitioner.
- D. Illegal Drugs - Any drug or controlled substance, the sale or purchase and consumption of which is illegal.
- E. Supervisor - The employee's immediate supervisor.
- F. Employee Assistance Program (EAP) - An employee assistance program provided by the City of Stamford.
- G. Tardiness - Documented late four (4) times to work in one year starting on the date of the first occurrence.
- H. Drug Test - The compulsory production and submission of urine by employee in accordance with policy procedures as herein set forth, for chemical analysis to detect prohibited drug use.
- I. Reasonable Suspicion - The quantity of proof or evidence that is more than a mere hunch, but less than probable cause. Reasonable suspicion must be based on specific, objective facts and any rationally derived inferences from those facts about the conduct of an individual that would lead the reasonable person to suspect that an individual is or has been using illegal drugs or alcohol while on or off work time. Reasonable suspicion includes, but is not limited to:
 - 1. Involvement in a fatal or serious bodily injury accident or in an accident involving substantial damage (exceeding \$50,000.00) on-duty; or

2. An observable phenomena, such as direct observation of drug/alcohol use or the physical symptoms of being under the influence of a drug/alcohol;
or
3. A pattern of abnormal conduct or erratic behavior; or
4. An arrest and conviction of a drug related offense; or
5. Information provided by reliable and credible sources that have been independently corroborated.

- J. Medical Review Officer - A licensed physician with knowledge of substance abuse disorders. This officer will be jointly agreed upon by the City and the Union.
- K. monitor - To oversee in strictest of confidence an employee progress in a rehabilitation program in an effort to determine employees eligibility for continued employment.

III. Education and Information

- A. All employees shall be informed and given a copy of the City's Drug and Alcohol Testing Policy. All newly hired employees will be provided with this information. Prior to any testing, the employee will be required to sign the attached consent and release form. Employees who voluntarily come forward and ask for assistance to deal with a drug or alcohol problem shall not be disciplined by the City, unless such action is motivated by an ordered drug/alcohol test, or there is other misconduct.
- B. All supervisors will be trained on the standards of "reasonable suspicion" and all aspects of this policy, prior to its implementation.

IV. Prior to Implementation of Policy

- A. Any employee that feels that he or she has developed an addiction to, dependence upon, or problem with alcohol and/or drugs, legal or illegal, is encouraged to seek assistance. Entrance into the Employee Assistance Program (EAP) can occur by self-referral, recommendation, or referral by supervisor upon the member's request.
- B. Requests for assistance by any of the above will remain confidential between the employee and the employee assistance personnel.
- C. The Medical Review Officer will be the only member to monitor an individual's progress through the Employee Assistance Program.
- D. Rehabilitation itself is the responsibility of the employee. Every attempt will be made by employees to schedule rehabilitation and counseling during non-working hours.
- E. To be eligible for continuation of employment, the employee must provide through the Employee Assistance Program that he/she is continuously enrolled in a treatment program and actively participating in that program.

- F. Upon successful completion of treatment, and a written statement to that effect to the Department, the member shall be returned to active status without reduction in pay or seniority.

V. Violations

A. Alcoholic Beverages

1. No alcoholic beverages will be brought into or consumed while on duty.
2. Drinking or being under the influence of alcoholic beverages while on duty may subject the employee to discipline, up to and including termination.
3. Any member whose off-duty use of alcohol leads the City to reasonably suspect that it is resulting in excessive absenteeism or tardiness or inability to perform duties in a satisfactory manner, may be referred to the Employee Assistance Program for rehabilitation in lieu of or in conjunction with disciplinary action being taken. In the event the employee refuses or fails rehabilitation, disciplinary action for the violation committed may be imposed, up to and including termination of employment.

B. Prescription Drugs

1. Any member under long-term use of a prescription drug, which may affect the performance of his/her job duties, shall notify his/her Department Head.
2. No prescription drug shall be brought upon the work premises by any person other than the person for whom the drug is prescribed, by a licensed medical practitioner, and shall be used only in the manner, combination and quantity prescribed.
3. Any employee whose use of prescription drugs results in any violation of the rules and regulations of the City including, but not limited to, excessive absenteeism or tardiness, or inability to perform duties in a satisfactory manner, may be referred to the Employee Assistance Program for rehabilitation in lieu of or in conjunction with disciplinary action being taken. In the event the employee refuses or fails rehabilitation, disciplinary action for the violation committed may be imposed, up to and including termination of employment.
4. No employee shall ingest any prescription drugs in amounts beyond the recommended dosage.

C. Illegal Drugs

1. The use of an illegal drug, or controlled substance, or possession of them on or off-duty is cause for immediate termination.
2. The sale, trade or delivery of illegal drugs, or controlled substances by an employee to another person, will subject the employee to termination and referral to law enforcement authorities.

V. Procedures

The procedures relative to employees thought to be using, possessing, or under the influence of alcohol or chemicals while on-duty shall be as follows:

- A. All employees shall report to their places of employment fit and able to perform their required duties and shall not by any improper act render themselves unfit for work.
- B. A supervisor, who has reasonable suspicion to believe an employee is under the influence of drugs, alcohol, or chemicals, shall immediately notify the Department Head or the highest authority in the department available and stop the employee from conducting any further work.
- C. Both the immediate supervisor and the Department Head, if available, will interview the employee. After the interview, if both supervisors concur that there is reasonable suspicion that the employee is under the influence of alcohol, drugs, or chemicals, the employee shall be taken to the facility at the time which does a urine analysis, or can have the testing lab send a person qualified to take a urine specimen into custody, to the station where the employee is assigned. The employee upon request shall be entitled to the presence of a Union Representative before testing is administered.
- D. Both supervisors shall document reasons and observations while the cause is still fresh in their minds and the details can be recalled.
- E. If an employee believes his/her supervisor may be under the influence of drugs, alcohol, or chemicals, he/she shall immediately notify the individual's superior officer in the chain of command. The individual believed to be under the influence shall be governed by the same rules and standards set forth under this policy.
- F. If the employee is willing to sign the appropriate release form, the lab or urine specimen custodian shall retrieve in a proper manner and place the urine specimen and shall perform a drug and alcohol test.
- G. It should be made clear to the employee before he/she signs the release form that the results will be made available to the Department head and may be used for rehabilitation and/or disciplinary action of the employee.
- H. If the employee refuses to submit to the test, the test result shall be deemed "positive" and appropriate disciplinary action will be taken.
- I. The results, if positive, will be forwarded to the Medical Review Officer who shall examine alternate medical explanations for any positive test result. This action could include conducting a medical interview with the individual, review of the individual's medical history, or review of any other relevant biomedical factors. The Medical Review Officer shall review all medical records made available by the tested individual when a confirmed positive test could have resulted from legally prescribed medication.

- J. A split sample shall be reserved in all cases for an independent analysis in the event of a positive test result. All samples must be stored in a scientific acceptable preserved manner as established by _____. All positive confirmed samples and related paperwork must be retained by the laboratory for at least six (6) months or for the duration of any grievance disciplinary action or legal proceedings, whichever is longer. At the conclusion of this period, the paperwork and specimen shall be destroyed as allowed by law.
- K. Upon the confirmation of a positive test result, the employee shall be enrolled in a Primary Care Rehabilitation Program. The Director shall be notified. The type of treatment and the length of the program shall be determined jointly by the Director of the Employee Assistance Program (EAP) and the facility providing the care. Any and all costs incurred above and beyond that which is covered by the employee's insurance policy shall be paid for by the City of Stamford.
- L. If confirmatory testing results are negative, all samples shall be destroyed and records of the testing expunged from the employee's file, as allowed by law.
- M. During the rehabilitation period, an employee's position shall be protected, further seniority shall not be infringed. This protection shall only be available to employees during rehabilitation periods.
- N. The primary care program shall make the determination as to the time and program of after-care (out patient care) needed by the patient. The City of Stamford shall incur all expenses after exhaustion of all medical insurance.
- O. Rejection of treatment, or failure to complete all aspects of the program, including attendance to all follow-up maintenance meetings shall subject the employee to termination.

VII. Discipline

After all reviews and split sample testing (when requested) has occurred, the following shall apply for positive test results:

- A. The first positive test will result in a three (3) day unpaid suspension with a mandatory referral to EAP. A treatment program will be developed by the provider. The employee shall be obligated to continue and complete the requirements of the program as a condition of continued employment. The employee shall also be subject to random testing over the next two (2) years, or as required by the rehabilitation program, whichever is longer.
- B. If the employee tests positive for a second time, the employee shall be suspended for five (5) days and be re-evaluated by the EAP provider. The employee shall be required to follow the recommended treatment program and be subject to follow-up drug and alcohol testing.

- C. If an employee tests positive for a third time, the employee shall be terminated.
- D. This agreement does not limit the City's ability to impose more severe discipline, up to and including termination, for underlying misconduct beyond the positive drug and alcohol test.
- E. If the employee refuses to take the test, or does not show up for the test, it will be considered a positive test for the purpose of this agreement.

VIII. Random Testing

Except as required by statute for employees with a Commercial Drivers License, random or mass testing is prohibited except for members enrolled in active or after-care programs and probationary employees, or as allowed by law.

IX. Laboratory

- A. The City shall use a NIDA certified lab. For the purposes of determining a positive test under the provisions of this policy, the cutoff levels/values shall be set by _____.
- B. The City will be required to keep the results confidential and it shall not be released to the general public, unless ordered by the courts.

X. Changes in Testing Procedures

The parties recognize that during the life of this agreement, there may be improvements in the technology of testing procedure, which provide more accurate testing. In the event, the parties will discuss whether to amend this procedure to include such improvements.

XI. Right of Appeal

The employee has the right to challenge the results of the drug or alcohol test and any discipline imposed.

XII. Union Hold Harmless

This drug and alcohol-testing program was initiated at the request of the City. The City assumes sole responsibility for the administration of this policy and shall be solely liable for any legal obligations and costs arising out of the provisions and/or application of this collective bargaining agreement relating to drug and alcohol testing.

The Union shall be held harmless for the violation of any worker rights arising from the administration of the drug and alcohol-testing program.

The individual members of the Union will be solely responsible for their individual actions.

APPENDIX C
Exempt Employees

Administrative Assistant – Health
Administrative Assistant – Land Use
Administrative Manager - WPCA
Administrative Services Bureau Chief
Assessor
Assistant Administrator - Smith House
Assistant City Engineer
Assistant Director of Information Services
Assistant Supervisor - Liquid Waste
Building Official
Capital Projects Administrator
City Engineer
Client/Server Administrator
Community Development Director
Controller
Data Base Administrator
Deputy Chief Building Official
Desktop Administration Manager
Director of Assessment and Taxation
Director of Emergency Services
Director of Environmental Inspections
Director of Mandated Services
Director of Nursing - Public Health
Director of Nursing - Smith House
Executive Director – Environmental Protection Board
Executive Director - Land Use Bureau
Facilities Manager
Fleet Manager
Grants Officer
Human Resources Generalist
Information Services Director
Laboratory Director

APPENDIX C (continued)

Land Use Administrative Officer
Network Administrator
OPM Director
OPM Management Analyst
Payroll Supervisor
Personnel Specialist
Planning and Zoning Director
Principal Planner
Productivity & Benchmark Manager
Public Affairs Officer
Public Services Bureau Chief
Purchasing Agent
Revenue Service Manager
Risk Manager
School Facilities Manager
Senior Management Analyst
Social Services Commission Coordinator
Supervisor of Highways
Supervisor of Solid Waste
Supervisor – Water Pollution Control Bureau
Technical Field Services Manager
Traffic Engineer
Water Pollution Control Authority Bureau Chief

APPENDIX D
Exempt Employees Eligible for Additional Compensation

Accountant – Controllers Office
Administrative Assistant – Board of Representatives
Administrative Officer
Administrative Officer-WPCA/Sewer Commission
AIDS Program Coordinator
Assistant Director of Nursing
Benefits Manager - BOE
Buyer
CAMA Manager/Special Assistant Assessment
Chemist
Computer Networker
Computer System Administrator - ECC
Computer Systems Analyst
Coordinator of Inspections and Plan Review
Customer Services Supervisor
Delinquent Revenue Collector
Director of Food Services
Director of Maintenance and Housekeeping
Director SHAPE - Health Department
Director of Therapeutic Recreation - Smith House
Director of Youth Services Bureau
Executive Assistant - Corporation Counsel
Golf Course Manager
Ice Rink Manager
Junior Accountant
Management Analyst
Manager of Applications Support
Office Manager - Smith House
Operations Program Specialist II
Personnel Analyst II – Benefits
Personnel Analyst II – Exams
Program Director - Smith House
Safety & Training Officer
Senior Executive - Business Recruitment
Signal System Engineer
Superintendent of Recreation
Supervisor of Vehicle Maintenance
Taxation Services Supervisor
Traffic and Parking Supervisor
Transportation Planner

APPENDIX E
Non-Exempt Employees

Animal Control Manager
Assistant Chemist
Assistant Director of Food Services
Assistant Program Director - Smith House
Assistant Town Clerk
Case Manager
Deputy Registrar of Voters
Director of Volunteers – Smith House
Energy/Utility Technician
Fleet Foreman
Landscape Specialist
Operations Foreman
Operations Program Specialist
Operations Supervisor
Transportation Manager
Tree Supervisor
Superintendent of Greens

Employees hired into hourly positions after July 1, 1997 will be required to work the hours outlined in Article 4.0, Section B.

APPENDIX F
Domestic Partner Benefits

Couple covered: A couple shall be eligible for domestic partner status only if the couple is unable to marry in the state of their permanent residents because of that state's marriage provisions distinguish between same sex and opposite sex couples. Should eligibility to marry in the state of employees permanent residents no longer be precluded on the basis of this distinction, the following provision shall cease to be effective on that date, except that coverage for couples having already achieved domestic partner status under the terms of this provision shall cease one (1) year from that date.

The term "spouse" used anywhere in the health insurance section of this agreement shall be deemed to include a covered person's unmarried domestic partner who has executed an affidavit in accordance with this provision. An employee wishing to change his/her health insurance status based upon being in a domestic partnership must execute an affidavit with the employer, together with appropriate evidence of joint residency and mutual dependence. The affidavit shall certify under the penalty of perjury that he or she:

1. Is in a relationship of mutual support, caring and commitment, and intends to remain in such relationship for the indefinite future.
2. Is not married to anyone else.
3. Is his/her domestic partner's sole domestic partner, and vice versa.
4. Is not related by blood to the domestic partner closer than would bar marriage in the State of Connecticut.
5. Is at least 18 years of age and competent to contract.
6. Shares a legal residence with his/her domestic partner, and has shared a common legal residence for at least 12 months prior to the execution of the affidavit.
7. Is jointly responsible with his/her domestic partner for maintaining the common household.
8. Will inform the City promptly if there is any change in the status of the domestic partnership.

The evidence of mutual dependence shall be any two (2) of the following:

- ownership of a joint bank account
- ownership of a joint credit card

- evidence of a joint obligation on a loan
- a joint mortgage or lease
- joint ownership of a residence
- evidence of a common household (household expenses, e.g. utility bills, telephone bills, joint public assistance budget, etc.)
- joint ownership of motor vehicle
- execution of wills naming each other as executor and/or beneficiary
- joint ownership or holding of investments
- granting each other durable power of attorney
- granting each other powers of attorney
- evidence of other joint responsibility

APPENDIX G
CERF RETIREMENT FUND ADJUSTMENT

This Agreement, CITY OF STAMFORD CLASSIFIED EMPLOYEES RETIREMENT FUND ADJUSTMENT, dated January 8, 2002, is entered into in accordance with the provisions of Section 10.4, of the July 1, 2001 - June 30, 2005 Collective Bargaining Agreement between the CITY OF STAMFORD and LOCAL #2657 OF COUNCIL#4, AFSCME, AFL-CIO.

Effective January 1, 2000, all active members who thereafter retire (Member) shall be eligible to receive the following benefits:

1. An adjustment, based upon the plan's "Average Annual Return" as defined herein, in pension benefits payable to each Member, commencing January 1, 2003, retroactive to July 1, 2002, who has attained age 62 and has received or has been credited with at least twelve monthly pension payments prior to July 1, 2002.
2. Thereafter on January 1 of each third year (effective date), retroactive to the prior July 1, the pension benefit payable to each member who has attained age 62 and has received or has been credited with at least twelve monthly pension payments prior to said July 1 of each third year (Eligible Member) shall be adjusted.
3. The adjustment shall be based upon the average annual investment return (Average Annual Return) earned by the City of Stamford Classified Employees Retirement Fund for the 36 month period ending on July 1, six months prior to the Effective Date of the adjustment. The Average Annual Return shall be determined by the Plan's Trustee using the dollar weighted rate-of-return methodology. The Average Annual Return shall be determined as the geometric average of the annual return of each of the three years.
4. An adjustment account will be established as of July 1, 1999 with a zero balance. Beginning July 1, 2002, and on July 1 of each third year thereafter, the adjustment account balance will be re-determined as follows:
 - a. The adjustment account balance will equal the adjustment account balance as of the July 1 three years prior plus Item b(1)(c) less Item b(ii)(c) plus Item C minus Item d.
 - b. The adjustment account will be credited or debited for investment performance, as follows:
 1. If the average Annual Return is greater than 10%, the adjustment account will be credited as follows:

- i. Subtract 10% from the Average Annual Return.
 - ii. Multiply the result in item (i) by 50%.
 - iii. Multiply the result in item (ii) by the pension benefit obligation for each Member receiving or who is credited with monthly pension payments as of the July 1 six months prior to the Effective Date.
 2. If the Average Annual Return is less than 6%, the adjustment account will be debited as follows:
 - i. Subtract the Average Annual Return from 6%.
 - ii. Multiply the result of item (i) by 50%.
 - iii. Multiply the result in item (ii) by the pension benefit obligation for each Member receiving or who is credited with monthly pension payments as of the July 1 six months prior to the Effective Date.
 3. If the Average Annual Return is greater than or equal to 6% and less than or equal to 10% no credit or debit will be made to the adjustment account.
 - c. The adjustment account will be credited with the Average Annual return for each of the prior three years.
 - d. The adjustment account will be debited for adjusted pension payments (including interest at the Average Annual Return Rate) paid during the prior three years.
5. The percentage increase equals Item (a) less Item (b) divided by Item (c).
- a. The adjustment account balance as of the July six months prior to the Effective Date of the adjustment.
 - b. The pension benefit obligation as of such July 1 for prior year adjustments of all Eligible Members.
6. The pension adjustment will be the percentage increase multiplied by the amount currently being paid to Eligible Members subject to the following limitations:
- a. If the percentage increase is greater than 4%, the percentage increase will be limited to 4%. Any excess adjustment account credit from Item 4(b)(1)(iii) will remain in the adjustment account.

- b. If the percentage increase is negative, no adjustment will be made. Any excess adjustment account debit from Item 4(b)(1)(iii) will remain in the adjustment account.
7. The pension benefit obligation will be determined by the plan's actuary in accordance with actuarial assumptions with respect to interest and mortality as used in the most recent actuarial valuation report. Pension benefit obligation will have the meaning as such time is defined in Government Accounting Standards Board Statement No. 5.
8. The adjustments referred to above shall be fully applicable to the eligible survivors of deceased Members as of the Effective Date such Member became or would have become an Eligible Member.

C. A copy of this written agreement will be filed with the Plan Trustees (Amendment and Declaration of Trust dated June 16, 1971). The Trustees shall formulate, adopt and promulgate in good faith investment plans, programs and decisions, in accordance with the Declaration of Trust provisions which in their opinion are desirable to facilitate the administration of the Plan consistent with the intent and provisions of this agreement.

D. This agreement, CITY OF STAMFORD CLASSIFIED EMPLOYEES RETIREMENT FUND ADJUSTMENT, dated _____, shall be incorporated into the parties' Collective Bargaining Agreement, as amended.

Included in Appendix D is an example illustrating calculations for earned Classified Employees pension adjustments.

E. Notwithstanding anything contained herein to the contrary, it is specifically agreed by the parties that nothing contained herein shall prevent any increase to current retiree benefits based upon any voluntary negotiations and agreement of the parties or by operation of law.

First Adjustment

Plan Assets:	\$70,000
Pension Benefit Obligation:	70,000.00 = 63,000,000 active divided by pre-99 retirees 7,000,000 retired on or after 1/1/99 1,750,000 over age 62 & retired 12 mos.
Average annual return	12%
Adjustment account credit	1% x 7,000,000 = 70,000
Adjustment account	0 divided by 70,000 = 70,000
Pension adjustment	70,000/1,750,000 = 4%

Second Adjustment

Plan assets:	\$78,000,000
PBO:	75,000,000 = 67,000,000 active divided by pre-99 retirees 8,000,000 retired on or after 1/1/99 2,000,000 over age 62 & retired 12 mos.
Average annual return	14%
Adjustment account credit	2% x 8,000,000 = 160,000
Adjustment account	70,000 - 7,000 divided by 9,300 divided by 160,000 = 232,300 (prior year balance - benefits paid divided by investment return divided by credit)
PBC for prior adjustments	68,300
Pension adjustment	(232,300 - 68,300)/2,000,000 = 8.2% 4% cap applicable

Third Adjustment

Plan assets	\$78,000,000
PBC	80,000,000 = 70,000,000 active divided by pre-99 retirees 10,000,000 retired on or after 1/1/99 2,500,000 over 65 retired 12 mos.
Average annual return	4%
Adjustment account	-1% x 10,000,000 = 100,000
Adjustment account	232,300 - 14,800 divided by 9,000 - 100,000 = 126,000
PBO for prior adjustments	144,600
Pension Adjustments	(126,500 - 144,600)/2,500,00 = less than 0% 0% applicable

Side Letter No. 1 – MOU Bringing Head Nurses in the Union

Memorandum of Agreement

The parties to this settlement, the City of Stamford (hereinafter the "City") and Local #2657 of the American Federation of State, County and Municipal Employees (hereinafter the "Union") hereby agree as follows for transitioning *Head Nurses* into the Union:

Except as specifically amended for in the sections below, *Head Nurses* at the Smith House Health Care Center will be covered by all provisions of the MAA contract titled *Collective Bargaining Agreement Between the City of Stamford and Stamford Municipal Supervisory Employees Union, Local #2657 of Council #4 of the American Federation of State, County and Municipal Employees, AFL-CIO, Effective July 1, 2001 – June 30, 2005*.

1. The regularly scheduled hours of nurses at the Smith House Skilled Nursing Facility (hereinafter referred to as Smith House) shall be 40 hours per week inclusive of one-half (1/2) hour paid meal period. Afternoon, night and weekend shifts shall be continued in effect during the term of this Agreement. No employee shall be employed on a "split-shift"; i.e., a shift in which there are two (2) regular working periods in a day separated by a period in excess of one (1) hour for a meal. Notwithstanding the foregoing, it is understood that, except in case of emergencies where the City has made reasonable efforts to staff Smith House and has been unable to do so, Smith House nurses shall only be required to work on alternate weekends.
2. Each employee who has or obtains hereafter, an advanced degree, will receive an annual payment in accordance with the following schedule:

<u>Degree</u>	<u>Amount</u>
Three (3) full years of credits towards a B.S./B.A. degree from any accredited university	\$ 500.00
B.S. degree from an accredited university	\$ 800.00
Master's degree (M.S., M.A., or Master of Public Health) from an accredited university	\$1200.00

Lump sum payments under this section will be made each December. Educational payments will continue to count towards the employee's pension in calculating base salary. The additional salary rates provided for above shall become effective the December following the completion of the educational requirement referred to, upon verification by the institution attended. Employees hired after July 1, 1997 will only be eligible for education incentive if the degree, and/or credits, is in a nursing related field.

3. Each nurse who obtains a certification from the American Nursing Association (ANA) in gerontology will receive an additional two hundred dollars (\$200.00) per year for each certification. Said payments will be made during the month of December.
4. Smith House Nurses working on Saturday shall receive a weekend differential of ten percent (10%) over their regular rate for all hours worked on Saturdays. Smith House Nurses working

on Sunday shall receive a weekend differential of fifteen percent (15%) over their regular rate for all hours worked on Sundays. Smith House Nurses working the afternoon or night shift shall receive a differential of twelve percent (12%) over their regular or weekend rate as the case may be, for all hours worked on such shifts.

5. Overtime assignments will be offered to permanent part-time nurses and full-time nurses, by rotation from a list. Employees who refuse the overtime will go to the bottom of the overtime list. Should no permanent part-time or full-time nurse fill the overtime, the mandatory overtime assignment will be filled by rotation, beginning with the least senior nurse.
6. Employees required to cover both house and floor or two (2) floors shall be compensated at one and one-half (1-1/2) times their regular rate of pay for all such work.
7. Vacation policies for Smith House Nurses, in effect as of July 1, 1974, which provides for one and two thirds (1-2/3) paid vacation days for each month within a calendar year for a total of twenty (20) days will remain in effect. Employees hired after the execution date of this memorandum will receive vacation leave in accordance with Article VI of the MAA contract.
8. Employees hired before July 1, 1997 will receive, lump sum, fifteen (15) sick days each year. In the employees second year of employment, and for each year thereafter, an employee will receive an additional sick day for each year of service. Employees hired after July 1, 1997 will receive sick leave in accordance with Section 7.0(B) of the MAA agreement.
9. For employees hired before July 1, 1997, the maximum accumulation of unused sick leave shall be one hundred fifty (150) days. When an employee is required to take leave for part of a day on account of illness or injury, such time off shall not be charged against sick leave if the employee has worked at least one-half (1/2) of the day.
10. The following shall be paid holidays: New Year's Day, Martin Luther King's Birthday, President's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, day after Thanksgiving, and Christmas Day. Christmas Eve after 12 o'clock noon shall be a holiday for all Nurses other than Smith House Nurses. One-half (1/2) day on Christmas Eve shall be a holiday for Smith House Nurses on all shifts.
11. Full-time employees shall be compensated at two and one-half (2½) times their respective regular straight time rates for any work performed on any of the aforesaid holidays, or on Easter Sunday as such.
12. All nurses regularly working premium shifts receive regular pay, plus the differential, while on any leaves with pay, holidays and vacations.
13. If any such holiday falls on a Saturday or on a scheduled day off of a Smith House Nurse, employees not working on such day shall receive in lieu of such holiday a compensatory day off, at such time as will not interfere with the efficient operation of the department in which they are employed. All holidays will be rotated as equally as possible among Smith House Nurses with first preference being given to permanent full time employees; however, in cases of emergency, employees may be asked and may be assigned to work on additional holidays.
14. Employees will continue to receive three (3) personal leave days per fiscal year.

15. The City shall pay to all Nurses a uniform allowance of Three Hundred Fifty (\$350.00) Dollars per year. The uniform allowance shall be payable in September for all other employees. Any employee hired after the September uniform allowance payment will receive a pro-rated allowance, lump-sum, in the amount of thirty dollars (\$30.00) for each month between their date of hire and the following month of September (ex. an individual hired in December receives \$270.00, which is nine months times \$30.00).
16. Benefit service for pension purposes for permanent part-time employees (employees who are regularly scheduled to work twenty or more hours per week) will be determined as follows:

Smith House Nurses: Employees will receive credit for permanent part-time pension credit on the basis that two thousand and eighty (2080) hours equals one full year of service (52 weeks time 40 hours per week). Therefore, pension service credit will be the number of hours (but no more than 2080) divided by 2080.

Total benefit service years (excluding other full-time service which will be determined in the usual manner) will be sum of the amount determined above, for each fiscal year (or portion thereof) that the employee worked. In no event will an employee receive credit for more than one year for any fiscal year.

Weekly pension contributions and the crediting of pension service will be based on the employees regular base weekly schedule and any applicable longevity and/or educational payments. Employees will not be permitted to make contributions on hours in excess of their regular weekly schedule. Furthermore, employees will not receive pension service credit for overtime, leaves of absence without pay, and/or for any hours in excess of their regular schedule.

17. Effective July 1, 2002, employees will receive wage increase consistent with Article VIII (Wages) of the MAA contract.
18. Effective January 1, 2003, employees will be covered by Article X (Insurance and Pension) of the MAA contract

Date: _____

FOR THE CITY



William C. Stover
Director of Human Resources

FOR THE UNION



Pete Lucia
President, AFSCME Local #2657

EXHIBIT A

SUMMARY OF BENEFITS

CIGNA - OAP City of Stamford Off-the-Record Comp/Mix Plan Design

BENEFIT INFORMATION	IN-NETWORK	OUT-OF-NETWORK
<i>Calendar Year Plan Deductible</i> <i>Individual</i>	\$200	\$1,000 per person
<i>Family</i>	\$400	\$2,000 per family
<i>Calendar Year Out-of-Pocket Maximum</i> <i>Individual</i>	<i>Including Plan Deductible</i> \$1,000	<i>Including Plan Deductible</i> \$3,000
<i>Family</i>	\$2,000	\$6,000
<i>Coinsurance</i>	CIGNA HealthCare pays 80% of eligible charges. You pay 20% of charges after plan deductible of first \$4,000 when copayments do not apply	CIGNA HealthCare pays 60% of eligible charges. You pay 40% of charges after plan deductible of first \$5,000.
<i>Lifetime Maximum</i>	Unlimited	Unlimited
<i>Physician Services</i> <i>Primary Care Physician (PCP) Office Visit</i>	\$20 co-payment per office visit deductible/ coinsurance waived	Subject to deductible and 40% coinsurance
<i>Specialty Physician Office Visit</i> <i>Consultant and Referral Physician Services</i>	\$20 copayment per office visit deductible/ coinsurance waived	Subject to deductible and 40% coinsurance
<i>Allergy Treatment/Injections - PCP or Specialty Physician</i>	Subject to deductible and 20% coinsurance	Subject to deductible and 40% coinsurance
<i>Preventive Care</i> <i>Routine Preventive Care for Children through age 6 (including routine immunizations)</i>	Paid in full	Subject to deductible and 40% coinsurance
<i>Routine Preventive Care for Children and Adults from age 7 (including routine immunizations)</i> Unlimited maximum per calendar year	Paid in full	Subject to deductible and 40% coinsurance
<i>Preventive Mammograms, PSA, Pap Test</i> <i>Diagnostic Mammograms, PSA, Pap Test</i>	Paid in full Subject to deductible and 20% coinsurance	Subject to deductible and 40% coinsurance
<i>Inpatient Hospital Services including:</i> <i>Semi-Private Room and Board</i> <i>Diagnostic Therapeutic Lab and X-ray</i> <i>Drugs and Medication</i> <i>Operating and Recovery Room</i> <i>Radiation Therapy and Chemotherapy</i> <i>Anesthesia and Inhalation Therapy</i> <i>MRIs, MRAs, CAT Scans, PET Scans, etc.</i>	Subject to deductible and 20% coinsurance	Subject to deductible and 40% coinsurance Precertification required
<i>Outpatient Surgery Facility Services includes:</i> <i>Operating Room, Recovery Room, Procedure Room and Treatment Room and Observation Room including:</i> <i>Diagnostic Therapeutic Lab and X-rays</i> <i>Anesthesia and Inhalation Therapy</i>	Subject to deductible and 20% coinsurance	Subject to deductible and 40% coinsurance

BENEFIT INFORMATION	IN-NETWORK	OUT-OF-NETWORK
<i>Laboratory and Radiology Services</i>	Subject to deductible and 20% coinsurance	Subject to deductible and 40% coinsurance
<i>Advanced Radiological Imaging</i> (MRIs, MRAs, CAT Scans, PET Scans, etc.)	Subject to deductible and 20% coinsurance	Subject to deductible and 40% coinsurance
<i>Short-Term Rehabilitative Therapy and Chiropractic Services--(includes physical, speech, occupational, chiropractic, pulmonary rehab & cognitive therapy)</i> 50 days maximum per calendar year for all therapies combined	\$30 copayment, deductible and coinsurance waived	Subject to deductible and 40% coinsurance
<i>Outpatient Cardiac Rehabilitation –</i> up to 36 days maximum per calendar year	\$30 copayment, deductible and coinsurance waived	Subject to deductible and 40% coinsurance
<i>Emergency and Urgent Care Services</i> <i>Physician's Office – PCP or Specialty Physician</i> <i>Hospital Emergency Room – copayment waived if admitted</i> <i>Urgent Care Facility or Outpatient Facility</i> <i>Ambulance</i>	\$30 copayment per office visit, deductible and coinsurance waived \$150 copayment per visit, deductible and coinsurance waived \$75 copayment per visit, deductible and coinsurance waived Subject to deductible and 20% coinsurance	<i>Care will be provided at in-network levels if it meets the "prudent layperson" definition of an emergency. Otherwise 40% of charges</i>
<i>Maternity Care Services</i> <i>Initial Office Visit to Confirm Pregnancy</i> <i>All subsequent Prenatal Visits, Postnatal Visits and Physician's Delivery Charges (total maternity fee)</i> <i>Office Visits not included in the total maternity fee performed by OB or Specialty Physician</i> <i>Delivery - Facility (Inpatient Hospital/Birthing Center Charges)</i>	\$30 copayment, deductible and coinsurance waived Paid in full \$30 copayment per office visit, deductible and coinsurance waived Subject to deductible and 20% coinsurance	Subject to deductible and 40% coinsurance Subject to deductible and 40% coinsurance Subject to deductible and 40% coinsurance
<i>Inpatient Services at Other Health Care Facilities</i> <i>Skilled Nursing, Rehabilitation Hospital and Sub-Acute Facilities</i> 180 days maximum per calendar year combined for all facilities listed	Subject to deductible and 20% coinsurance	Subject to deductible and 40% coinsurance
<i>Home Health Services – Includes outpatient private duty nursing when approved as medically necessary</i> 200 days maximum per calendar year; 16 hour maximum per day	Subject to deductible and 20% coinsurance	40%, deductible waived

BENEFIT HIGHLIGHTS	IN-NETWORK	OUT-OF-NETWORK
<p>Mental Health</p> <p>Inpatient – Unlimited maximum per calendar year</p> <p>Outpatient Mental Health (includes Individual, Group Therapy and Intensive Outpatient services) – Unlimited maximum per calendar year.</p>	<p>Subject to deductible and 20% coinsurance</p> <p>\$30 copayment, deductible and coinsurance waived</p>	<p>Subject to deductible and 40% coinsurance . precertification required</p> <p>Subject to deductible and 40% coinsurance</p>
<p>Substance Abuse</p> <p>Inpatient – Unlimited maximum per calendar year</p> <p>Outpatient Substance Abuse (includes Individual and Intensive Outpatient services) – Unlimited maximum per calendar year</p>	<p>Subject to deductible and \$20% coinsurance</p> <p>\$30 copayment, deductible and coinsurance waived</p>	<p>Subject to deductible and 40% coinsurance . precertification required</p> <p>Subject to deductible and 40% coinsurance</p>
<p>Durable Medical Equipment Unlimited maximum per calendar year</p>	<p>Subject to deductible and 20% coinsurance</p>	<p>50% of charges</p>
<p>External Prosthetic Appliances (includes Ostomy related services) Unlimited maximum per calendar year</p>	<p>Subject to deductible and 20% coinsurance</p>	<p>50% of charges</p>
<p>Acupuncture/Acupressure</p>	<p>\$30 copayment, deductible and coinsurance waived</p>	<p>Subject to deductible and 40% coinsurance</p>
<p>Prescription Drug</p>	<p>Retail Pharmacy \$10 copay generic brand name \$15 copay preferred brand name \$25 copay non-preferred brand name (30-day supply)</p> <p>Mail Order \$20 copay generic \$30 copay preferred branch name \$50 copay non-preferred brand name (90-day supply)</p>	
<p>Life Insurance</p>	<p>\$100,000</p>	